



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL WORK SESSION NOTICE

May 28, 2020 AT 6:00 PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

SPECIAL NOTICE: BY PROCLAMATION OF THE MAYOR DUE TO THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL HOLD PUBLIC MEETING'S AT THE TOWN LIBRARY. THESE MEETINGS WILL BE LIVE-STREAMED. MEMBERS OF THE PUBLIC MAY ATTEND THESE MEETINGS BY GOING TO <https://www.facebook.com/HuachucaCityAZ>. IN ADDITION, THE MAYOR HAS TEMPORARILY SUSPENDED CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THE MEETING. ADVANCE NOTICE OF THESE MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

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B. Call to the Public – Mayor **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK**

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond

to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. New Business Before Council - Mayor

Public comment **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK** will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

C.1. Discussion [Manager Cushman]: Upcoming budget for the fiscal year 2021. All town revenues and expenses may be discussed.

D. Adjournment

Posted on May 26th 2020 at 5:00 PM at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby Window 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library Window 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Janine Rustine

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

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TOWN OF HUACHUCA CITY

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**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
MAY 28, 2020 AT 7:00PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

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C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1.** Consider approval of the minutes of the Council meeting held on May 14th, 2020.
- C.2.** Consider approval of the minutes of the Council Work session held on May 14th, 2020
- C.3.** Consider approval of the Payment Approval Report in the amount of \$41,462.62

D. Unfinished Business before the Council – Mayor

Public comment **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK** will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1. Discussion and/or Action [Director Harvey]:** Update on progress towards reopening of the Town pool.

E. New Business Before Council - Mayor

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- E.1 Discussion and /or Action [Spencer Forsberg]:** May 2020 Town Finance Report
- E.2 Discussion and/or Action [Director Vu]:** RESOLUTION 2020-07 ESTABLISHING A SALARY EQUIVALENT FOR PURPOSES OF COMPUTING WORKERS' COMPENSATION INSURANCE PREMIUMS AND COMPENSATION BENEFITS FOR VOLUNTEERS.

- E.3 Discussion and/or Action [Director Vu]:** RESOLUTION 2020-08 AUTHORIZING PARTICIPATION AND MEMBERSHIP IN THE ARIZONA MUNICIPAL RISK RETENTION POOL, AN ARIZONA NONPROFIT CORPORATION, FOR WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE COVERAGE.
- E.4 Discussion and/or Action [Director Vu]:** Authorization of Finance Clerk to select a provider for medical, voluntary vision, and voluntary dental insurance coverage for Town employees.
- E.5 Discussion and/or Action [Director Harvey]:** Authorization for termination of Contract with Yavapai County for "ERATE" [discounted telecommunications and internet access] consulting services.
- E.6 Discussion and/or Action [Manager Cushman]:** Approval to engage First West Properties to manage or sell newly acquired commercial property located at 830 Arizona Street.

F. Town Manager's Report

G. Items to be placed on future agendas

H. Reports of Current Events by Council

I. Adjournment

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The meeting was called to order at: 7:15 pm

The Pledge of Allegiance was led by: Mayor Wallace

The Invocation was offered by: Mayor Wallace

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	By Phone	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	By Phone	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney	By phone	

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- C.1.** Consider approval of the minutes of the Council meeting held on April 23, 2020.
- C.2.** Consider approval of the Payment Approval Report in the amount of \$85,673.87

Motion C: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

D. Unfinished Business before the Council – Mayor

Public comment **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK** will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

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E.1. Discussion and/or Action [Manager Cushman]: PUBLIC INPUT WILL BE HEARD. ANYONE WANTING TO SPEAK PLEASE CALL 520-597-7217

CDBG public hearing and selection of project from list for the Community Development Block Grant (CDBG). Potential Projects include: Senior Center kitchen, Water system, Drainage, Road improvements, Community facility improvements, Youth facility, Fire hydrants, Temporary transitional housing, Park improvements, Make pool year round, Solar cover for pool, Walking paths, Outdoor exercise circuit, Green house, Facility improvement of energy/water efficiency, Head start, Boys/girls club, House rehab

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Public session opened at 7:19 pm motion made by Mayor Wallace seconded by Mayor ProTem Johnson

Ms. Lucas, 306 First St Apt 8, Huachuca City AZ: I believe we are in desperate need to upgrade the parks.

Ms. Diane Hildebrandt, 175 N. Skylne Dr, Huachuca City AZ: Kitchen in the Senior Center

Kayla Helms, 110 Tomahawk Dr. Huachuca City AZ: I think the funds should be used for playground equipment.

Suzanne Harvey, 116 Tomahawk Dr Huachuca City AZ: Parks, not just for children but for everyone

James Halterman 311 Elgin St Huachuca City AZ: Parks

Public session Closed: 7:28 pm motion made by Mayor Wallace seconded by Mayor ProTem Johnson

Mayor ProTem Johnson: Both parks need improvements. I would like stuff for the whole family.

Councillor Butterworth: Parks is where we will get the best bang for our buck. Maybe even a dog park.

Councillor Post: Parks, I would like to see something in lower.

Councillor Hirshberg: I would like to see it go towards infrastructure.

Mayor Wallace: What kind of infrastructure?

Councillor Hirshberg: Either something with the water or roads.

Councillor Banks: I'm looking more towards infrastructure.

Councillor Trate: I'm going to go with infrastructure.

Mayor Wallace: If you spend the money on infrastructure it will not be enough to impact the whole community. The parks will have the greatest impact on the town.

Manager Cushman: Our infrastructure problems are large scale bond type projects.

Councillor Banks: This was a good discussion.

Councilor Trate: I agree that the parks would give us the most bang for our buck.

Motion E.1: To use CDBG for Park projects		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion E.1: Direct staff to begin process to use CDBG money on parks.		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

***Moved**

E.5 Discussion and/or Action [Manager Cushman]: Discussion about Fire and Emergency Services in preparation for the expiration of the current Intergovernmental agreement with Whetstone Fire District in December 2020.

Motion E.5: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Cushman: I need some direction from the Council to what directions we want to take fire services. I have submitted a memorandum to council with our three options.

1. Reinstate the Huachuca City Fire Department:
2. Contract with another Fire and Emergency Service Provider
3. Renegotiate the existing contract

My recommendation is that we stick with what we have.

Mayor ProTem Johnson: I would like option three.

Councilor Post: I would like to see you get the ambulance service.

Chief Bidon: If we enter into a long term contract with the possibility with being annexed into the Whetstone Fire District we could look into getting the ambulance services.

Councilor Hirshberg: I am all for with staying with the current contract.

Councilor Banks: I like option three we've gotten good service.

Councilor Trate: I agree with option three.

Mayor Wallace: I like option three. How long does it take to annex?

Chief Bidon: From a new house to be annexed into the fire district it takes about 24 months but it could go quicker.

Manager Cushman: I've been on a fire board that did an annexation from when the board approved it, it was about a year before revenue comes in from the annexation.

Mayor Wallace: I like option three, Whetstone Fire has worked hard at our ISO rating and we would have to start over if we changed.

Motion E.5: Direction to start negotiations with Whetstone Fire		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Post	

E.2 Discussion and/or Action [Manager Cushman]: Approval of Resolution 2020-06, amendment number one to IGA between The State of Arizona and the Town of Huachuca City regarding funding for the emergency traffic preemption device on Highway 90.

Motion E.2: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Cushman: This came from ADOT, they proposed some cost increases which will be covered by the Sierra Vista MPO.

Motion E.2:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Hirshberg	

E.3 Discussion and/or Action [Director Harvey]: Council direction for the Town's summer programs in light of the COVID-19 pandemic mitigation protocols: discussion will include: the pool, summer splash and Fourth of July.

Motion E.3: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Director Harvey: So this summer cannot be like every other summer unfortunately and so we have to look at in way the community needs and potential liability and public health. So the town manager suggested I bring this to you for your direction because we are going to have to adapt our summer activities. We have to look at Governor Ducey's orders and guidance and we have to follow CDC, OSHA and the Arizona Department of Health guidelines. So the first thing I'll talk about is the pool is some of the maintenance issues that we're running into and keep in mind this pool is not new and every year we have some struggles with it.

Director Halterman: We have issues every year, right now we lost vacuum in the pumps we couldn't vacuum. There are also plumbing issues and the pool needs to be replastered.

Director Harvey: We are also having problems getting lifeguards. Social distancing in a pool is also hard and we'll have to make sure to sanitize properly.

1. Open June 4th
2. Mid June open, without furniture and extra cleaning and parents required
3. Do not open this year

Mayor Wallace: The third option is a no for me

Councillor Banks: I'm thinking maybe we shouldn't open this year.

Councillor Trate: I think we need to get the costs to fix the pool and go from there.

Director Harvey: Summer Splash. I have talked to the school we could use the gym but the children would be required to wear masks, do temperature checks and keep it under ten kids. If we do it in the Senior Center we could follow some of the same guide lines and we could hire an extra person to clean. It is difficult to follow social distancing with kids. They will be supplying lunches again this summer. We could have limit the children we can take this year.

Mayor Wallace: This would be even more difficult than with the pool. How many kids would we need to have sign up to make it worth it?

Director Harvey: We would need 30 kids to make it worth having this.

Director Harvey: So Fourth of July, the liability concerns and concern about council being out there.

1. Band in the park, no food or activities, but fireworks
2. Music from radio in the park and fireworks
3. Cancel all and redirect the money

Mayor Wallace: People could chose to go to the park and watch the fireworks or watch from home.

Motion E.3: Find out cost of repairing pool		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion E.3: Cancel Summer Splash		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Motion E.3: Fireworks only for the Fourth of July and verify status of tubes for fireworks		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E.4. Discussion and/or Action [Mayor Pro Tem Johnson]: Discussion of progress on bus line service with possible direction for Manager Cushman.

Motion E.4: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Mayor ProTem Johnson: I haven't heard anything in a while, I'm curious as to what is going on.

Mayor Wallace: We did pick some bus stops, then the town manager left, and then COVID 19 happened so now with the new town manager we will start looking at hiring drivers. We need to get the bus stops, get the bus running again or talk to Sierra Vista to run the buses for us.

Manager Cushman: I am leaning towards getting Sierra Vista to run it, the main concern is the staffing issues. The paperwork that it requires is going to be hard to do for our limited staff and maintenance of the buses. The buses have been sitting for a long time and those will need to be taken care of which is an unexpected cost. We also need to look at long term.

Councillor Hirshberg: We are trying to get a grant to run the bus long term.

Councillor Banks: I think we need to bring Karen from the SVMPO into the conversation. We need to talk to SVMPO and county and Legacy.

Mayor Wallace: We do need to look into sustainability.

E.6 Discussion and/or Action [Mayor Wallace]: Discussion regarding the COVID-19 pandemic and the Town's current and future mitigation measures in light of Governor Ducey's plan for a gradual re-opening of the State's economy.

Motion E.6: Open Item for discussion and/or action			Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson		

Mayor Wallace: Governor Ducey just released another executive order releasing the stay at home order but with caution for people. There's forty three cases but only 5 active cases. I did do a proclamation earlier this week opening the parks in Town. I also directed the Manager to start looking into what we need to do to for a gradual reopen. I have weekly calls with the senators to keep informed.

F. Items to be placed on future agendas: Pool

G. Reports of Current Events by Council: Councillor Butterworth: next SVMPO meeting May 21st it will be done telephonically. **Councillor Banks:** We did get an update on our signal the mast heads were ordered it will take about 20 weeks. The signal should be under construction at the end of the summer. The Upper San Pedro Partnership meeting was cancelled. I also have two meetings next week.

H. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Meeting Adjourned: 9:04 pm

Approved by Mayor Johann R. Wallace on May 28, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 14, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk



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The meeting was called to order at: 6:00 pm
The Pledge of Allegiance was led by: Mayor Wallace
The invocation was offered by: None

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	By Phone	
Christy Hirshberg	Councilor	X-6:11	
Joy Banks	Councilor	By Phone	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney		X

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C.1. Discussion [Manager Cushman]: Upcoming budget for the fiscal year 2021. All town revenues and expenses may be discussed.

Motion C: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Staffing acknowledge: library director Ms. Suzanne Harvey, Dr. Johnson building official and zone plain administrator, Ms. Margaret Saenz for court, Ms. Ha Vu finance clerk, and Chief Thies chief of police.

Mayor Wallace: We probably will have a work session with public works and landfill next week.

Director Vu: This is a snapshot of our revenue and our expenses and as of today our revenue is at 2.5 million, our major expenses are the payroll the Whetstone fire, SEACOM, the risk pool and the stardust and the major expenses are two point two million and the difference is three hundred two.

Manager Cushman: Administration FY 2021 Proposed

Personnel Services	\$150,000
New Hire	\$150
Overtime	\$250
Employee Benefits	\$37,913
Attorney Fees	\$0
Advertising	\$4,000
Telephone	\$8,600
Insurance	\$50,000
Office Supplies	\$6,000
Printing	\$1,000
Utilities	\$8,000
Contract Labor	\$1,700
Postage	\$3,500
Vehicle Expense	\$600
Fuel Expense	\$600
Computer Expense	\$8,000
Building Maintenance	\$4,000
Equipment Maintenance	\$250
Memberships	\$2,500

Audit \$35,750
Travel/Training \$4,000
Election Supplies \$8,000
Codifying/Digitizing \$2,100
Capital Lease Expense \$10,000
Capital Outlay-Equipment \$1,000
HURF Repayment \$4,200
Total \$352,113 decrease 5%

Ms. Margaret Saenz: There is an increase because the budget was not done correctly last year, my salary and our bailiff's salary was not put in correctly last year.

Court FYE 2021 Budget Proposed

Personnel Services \$21,008 1/2 Salary
Overtime \$250
Prosecution Fees \$4,500
Employee Benefits \$7,850 Clerk, Security & Judge
Court Appointed Attorneys \$4,000
Contract Labor Pro Tem \$1,000
Office Supplies \$200
Contract Labor Judge \$7,200 Court PT
Contract Labor Security \$9,760 PT
Computer Expense \$2,750 Increase per AOC
Audit \$0
Travel/Training \$1,500 possible NJO
Jail Fees \$4,000
Increase \$64,018

Manager Cushman: One comment on this is because of the backlog of COVID we're probably going to have an increase in budget. How many cases do you have on the docket right now?

Ms. Saenz: I have 55 criminal traffic cases that need initial appearances and I have a hundred and sixty civil traffic that have to have their initial arraignment.

Manager Cushman: With all of our cases we may not see things back to normal till November.

Mayor Wallace: So what you're saying is we might actually have to see an increase in some of these costs for the next fiscal year.

Dr. Johnson: Building FYE 2021 Budget Proposed
Contract labor \$55,000

Building regulations supplies \$600

Abatement \$1,020

Total: \$56,620 which is a 5% decrease

Chief Thies: You won't see the animal control budget, I combined both police and animal control.

Police FY 2021 Budget Proposed

Personnel Services \$290,320

Overtime \$6,500

Uniform Expense \$3,100

Employee Benefits \$124,000

PSPRS Board Attorney \$0- no retirement planned for this budget cycle

SEACOM \$81,950

Insurance \$3,500

Prosecution Fees \$5,600

Telephone \$5,400

Office Supplies \$1,200

Printing Expense	\$1,225
Utilities	\$5,400
Maintenance & Supplies	\$1,080
Weapons & Ammo	\$2,000
Vehicle Expense	\$12,000
Police Fuel Expense	\$12,000
Computer Expense	\$2,500
Police Vehicle Impound Fee	\$2,210
Equip Repair & Maintenance	\$6,200
Membership	\$200
Travel & Training	\$2,000
Community Relations	\$3,000
Capital Lease	\$2,760
Police Capital Outlay	\$22,084
Vehicle Lease	\$39,000
Body Worn Camera Program	\$4,400
SV Cont Payment	\$6,000 – SV animal Shelter
Medicine/Vaccine	\$3,000 – Shelter
Travel & Training	\$500 – ACO
Total:	\$649,129 decrease of 5%

Director Harvey: Library FY 2021 Proposed

Personnel	\$86,091
New Hire	\$0

Benefits	\$9,007	
Telephone	\$2,100	
Insurance	\$400	
Office Supplies	\$1,000	
Utilities	\$10,600	
Inmate Labor	\$1,300	
Maintenance & Supplies	\$750	
Fuel	\$40	
Computer	\$1,500	
Internet	\$3,800	
Van Maintenance	\$200	
Membership	\$0	
Training/Travel	\$500	
Community Relations	\$0	
Capital Lease/Outlay	\$3,700	
Total: \$ 120,988 decrease 5%		

D. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Meeting Adjourned: 7:03 pm

Approved by Mayor Johann R. Wallace on May 28, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 14, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022500							
Cigna Healthcare (FACETS Plans	EFT06202020	Employee Health Insurance	05/20/2020	10,485.67	10,485.67	05/21/2020	
Total 1022500:				10,485.67	10,485.67		
1022510							
Sun Life Financial	900791/051320	employee dental	05/13/2020	10.27	10.27	05/19/2020	
Sun Life Financial	900791/051320	administrative fee	05/13/2020	10.00	10.00	05/19/2020	
Total 1022510:				20.27	20.27		
1022520							
AFLAC	963379	Payroll Deduction	05/20/2020	293.32	293.32	05/21/2020	
Total 1022520:				293.32	293.32		
1022530							
UNUM Life Ins. Co. of America	05132020	Employee Life/AD&D Ins./080830	05/13/2020	188.50	188.50	05/14/2020	
Total 1022530:				188.50	188.50		
1043250							
Philip Cushman	912899/323617	Reimburse Town Manager For Jo	05/20/2020	225.00	225.00	05/21/2020	
Total 1043250:				225.00	225.00		
1043271							
AT&T	9001/06042020	Phone Service	05/04/2020	916.19	916.19	05/14/2020	
Total 1043271:				916.19	916.19		
1043300							
Wells Fargo Remittance Center	7H6VFT5A266	Business Cards-Town Manager	04/21/2020	19.43	19.43	05/19/2020	
Total 1043300:				19.43	19.43		
1043500							
Truly Nolen Branch 026	250148124	Pest Control	05/14/2020	44.00	44.00	05/14/2020	
Total 1043500:				44.00	44.00		
1043610							
Wells Fargo Remittance Center	3435831	Face Masks For Covid 19	04/29/2020	26.18	26.18	05/19/2020	
Total 1043610:				26.18	26.18		
1043640							
AAED	300003507	Annual Membership For AZ Assoc	05/13/2020	273.00	273.00	05/14/2020	
ACMA	TOWN OF HU	Annual Membership For AZ City/C	05/14/2020	200.00	200.00	05/14/2020	
ICMA Membership Renewals	912899/051420	International City/County Manage	05/14/2020	880.00	880.00	05/14/2020	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Volded
Total 1043640:				1,153.00	1,153.00		
1043705							
Copygraphix	27007480	Copy Machine Lease/Town Hall	05/07/2020	636.12	636.12	05/19/2020	
Total 1043705:				636.12	636.12		
1045221							
Thorpe, Jeffrey	20200519A	Court Appointed Legal Fees	05/19/2020	1,490.00	.00		
Total 1045221:				1,490.00	.00		
1045810							
Cochise County Sheriff's Dept	REFHUAPD04	Jail fees	05/14/2020	379.97	379.97	05/19/2020	
Total 1045810:				379.97	379.97		
1048275							
Verizon Wireless	9854075572	cell phones	05/07/2020	1,880.76	1,880.76	05/14/2020	
Total 1048275:				1,880.76	1,880.76		
1051271							
AT&T	9001/05042020	Phone Service	05/04/2020	88.15	88.15	05/14/2020	
AT&T	9001/05092020	Phone Service	05/09/2020	.45	.45	05/19/2020	
CenturyLink	05072020	Phone Service	05/07/2020	249.07	249.07	05/19/2020	
Total 1051271:				317.67	317.67		
1051480							
Wells Fargo Remittance Center	3435831	Face Masks For Covid 19	04/29/2020	50.00	50.00	05/19/2020	
Total 1051480:				50.00	50.00		
1051486							
ProForce Law Enforcement	410341	3-Glocks-45 9mm Night Sights	05/12/2020	389.49	389.49	05/19/2020	
ProForce Law Enforcement	410392	3-Glocks-45 9mm Night Sights	05/12/2020	892.44	892.44	05/19/2020	
Chosin Firearm LLC	6286	14 Boxes-50 Round Box of 9mm	05/20/2020	168.00	168.00	05/21/2020	
Total 1051486:				1,449.93	1,449.93		
1051470							
Southern Tire Mart	6020007975	Dodge Charger-Tires	05/08/2020	503.67	503.67	05/14/2020	
M&M Powder Coatings, LLC	13317	HC18 Dodge Charger-Electrical ls	05/12/2020	208.97	208.97	05/14/2020	
Total 1051470:				712.64	712.64		
1051505							
Barnett's Towing L.L.C.	435795	Vehicle Impound Tow Fee	05/10/2020	85.00	85.00	05/14/2020	
Garden Canyon Towing, LLC	37652	Vehicle Impound Tow Fee	05/07/2020	84.00	84.00	05/21/2020	
Freedom Towing & Hauling	002546	Vehicle Impound Tow Fee	05/11/2020	140.00	140.00	05/14/2020	
Total 1051505:				309.00	309.00		
1051705							
Copygraphix	27025207	Copy Machine Lease/Police Dept	05/11/2020	220.94	220.94	05/19/2020	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1051705:				220.94	220.94		
1057110							
Cintas Corporation No. 445	4050310305	Uniform and Rentals/Public Works	05/11/2020	26.57	26.57	05/14/2020	
Cintas Corporation No. 445	4050766535	Uniform and Rentals/Public Works	05/18/2020	26.68	26.68	05/19/2020	
Total 1057110:				53.25	53.25		
1057475							
Senegy Petroleum LLC	536498	Diesel #2	05/12/2020	43.34	43.34	05/14/2020	
Total 1057475:				43.34	43.34		
1060480							
Elite Sales and Service, LLC	219598	Weedeater String, Bump Heads,	05/15/2020	131.17	131.17	05/19/2020	
Total 1060480:				131.17	131.17		
1062271							
AT&T	3001/05042020	Phone Service	05/04/2020	41.63	41.63	05/14/2020	
CenturyLink	05072020	Phone Service	05/07/2020	118.43	118.43	05/19/2020	
Total 1062271:				160.06	160.06		
1062460							
Ace Hardware	171999/1	Various Parts Mount Book Shelve	05/19/2020	49.54	49.54	05/19/2020	
Wells Fargo Remittance Center	3435831	Face Masks For Covid 19	04/29/2020	25.00	25.00	05/19/2020	
Total 1062460:				74.54	74.54		
1068290							
Ace Hardware	171990/1	Various Parts Mount TV to Wall	05/19/2020	29.69	29.69	05/19/2020	
Total 1068290:				29.69	29.69		
1068462							
Truly Nolen Branch 025	250148708	Pest Control	05/14/2020	45.00	45.00	05/14/2020	
Total 1068462:				45.00	45.00		
1069810							
CenturyLink	1491617826	ERATE	05/11/2020	1,490.37	1,490.37	05/19/2020	
Total 1069810:				1,490.37	1,490.37		
2040400							
Mark Reutty	360	Restitution Payment	05/12/2020	92.00	92.00	05/14/2020	
Total 2040400:				92.00	92.00		
5121350							
Sierra Remodeling	4000704/05122	Water Deposit Refund	05/12/2020	4.78	4.78	05/14/2020	
Total 5121350:				4.78	4.78		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5140110							
Cintas Corporation No. 445	4050310305	Uniform and Rentals/Water	05/11/2020	26.58	26.58	05/14/2020	
Cintas Corporation No. 445	4050788535	Uniform and Rentals/Water	05/18/2020	26.69	26.69	05/19/2020	
Total 5140110:				53.27	53.27		
5140480							
Elite Sales and Service, LLC	219803	Mower Blades	05/15/2020	77.20	77.20	05/19/2020	
Total 5140480:				77.20	77.20		
5140475							
Senergy Petroleum LLC	636498	Diesel #2	05/12/2020	339.51	339.51	05/14/2020	
Total 5140475:				339.51	339.51		
5140810							
Ace Hardware	171931/1	Muriatic Acid	05/15/2020	60.40	60.40	05/19/2020	
Cochise Lock & Safe	120884	Door Keys	05/22/2020	17.83	.00		
Total 5140810:				78.23	60.40		
5140850							
Moyes Sellers & Hendricks	33247	Water Rights Attorney	05/11/2020	5,073.00	5,073.00	05/14/2020	
Total 5140850:				5,073.00	5,073.00		
5221350							
Sierra Remodeling	4000704/05122	Sewer Deposit Refund	05/12/2020	25.00	25.00	05/14/2020	
Total 5221350:				25.00	25.00		
5240110							
Cintas Corporation No. 445	4050310305	Uniform and Rentals/Sewer	05/11/2020	28.57	28.57	05/14/2020	
Cintas Corporation No. 445	4050788535	Uniform and Rentals/Sewer	05/18/2020	28.69	28.69	05/19/2020	
Total 5240110:				53.26	53.26		
5240480							
Ace Hardware	171930/1	6 Volta Batteries Power the Flow	05/15/2020	47.58	47.58	05/19/2020	
Wells Fargo Remittance Center	3435831	Face Masks For Covid 19	04/29/2020	50.00	50.00	05/19/2020	
Total 5240480:				97.58	97.58		
5240475							
Senergy Petroleum LLC	636498	Diesel #2	05/12/2020	339.51	339.51	05/14/2020	
Total 5240475:				339.51	339.51		
5540110							
Cintas Corporation No. 445	4050310305	Uniform and Rentals/Landfill	05/11/2020	94.23	94.23	05/14/2020	
Cintas Corporation No. 445	4050788535	Uniform and Rentals/Landfill	05/18/2020	102.34	102.34	05/19/2020	
Total 5540110:				196.57	196.57		
5540280							
Phillip Cushman	912899/051420	Reimburse Town Manager For Jo	05/14/2020	225.00	225.00	05/14/2020	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5540250:				225.00	225.00		
5540340							
AT&T	9001/06042020	Phone Service	05/04/2020	98.30	98.30	05/14/2020	
CenturyLink	05072020	Phone Service	05/07/2020	83.62	83.62	05/19/2020	
Total 5540340:				181.92	181.92		
5540475							
Senergy Petroleum LLC	636498	Red Dyed Diesel #2	05/12/2020	690.02	690.02	05/14/2020	
Senergy Petroleum LLC	636420	Red Dyed Diesel #2	05/20/2020	991.72	.00		
Total 5540475:				1,681.74	690.02		
5540480							
TransWorld Network, Corp	14846255-048	Internet Services	05/22/2020	48.86	.00		
Total 5540480:				48.86	.00		
5540610							
Elite Sales and Service, LLC	20321DIFFER	613C Scraper-Replace Rear Brak	05/06/2020	406.00	406.00	05/19/2020	
Empire Southwest, LLC	EMWK2967117	D&T-Cat Track Preventive Maint	05/14/2020	2,318.40	2,318.40	05/19/2020	
Southwestern Sales Co.	0222531-IN	Repair Tarp Machine	05/18/2020	208.60	.00		
Wells Fargo Remittance Center	14724064	Roller Pin-2" x 7 1/4"	04/20/2020	33.47	33.47	05/19/2020	
Southern Tire Mart	6020009001	Repair Tire 613C Scraper	05/07/2020	569.12	569.12	05/14/2020	
Total 5540610:				3,524.49	3,315.99		
5540705							
Caterpillar Financial Services	20936655	Payment For 816K Compactor	05/08/2020	3,313.82	3,313.82	05/19/2020	
Caterpillar Financial Services	20936655	Payment For D&T Tractor	05/08/2020	3,450.87	3,450.87	05/19/2020	
Total 5540705:				6,764.69	6,764.69		
Grand Totals:				41,462.62	38,705.71		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Dated: _____							
Mayor: _____							
City Council: _____							

City Recorder: _____							
City Treasurer: _____							

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

TOWN OF HUACHUCA CITY
CASH ACCOUNTS

April-20

83% OF THE FISCAL YEAR HAS ELAPSED
CASH ACCOUNTS

	30-Apr-20	31-Mar-20	29-Feb-20	31-Jan-20	31-Dec-19
01-11117 WF - INVESTMENT #5456 - OPERATING ACCOU	\$ 140,686.57	\$ 182,799.40	\$ 188,804.56	\$ 188,045.64	\$ 235,496.68
01-11119 POLICE CAR SAVINGS ACCT #0195	\$ 41,026.74	\$ 41,026.74	\$ 41,026.74	\$ 41,026.74	\$ 41,026.74
01-11125 STATE INFRASTRUCTURE FUND CASH ACCT #71	\$ 173,074.94	\$ 173,074.94	\$ 173,074.94	\$ 173,074.94	\$ 192,805.20
01-11510 WF - INVESTMENT #7195 - BROKERAGE ACCOI	\$ 69,559.75	\$ 69,559.75	\$ 69,559.75	\$ 69,559.75	\$ 69,559.75
01-11515 US BANK SAVINGS (Includes Un-Earned Income)	\$ 886,369.19	\$ 893,316.26	\$ 907,511.16	\$ 898,230.49	\$ 886,052.03
22-11120 WF - SAVINGS #5865 - BUSINESS MARKET ACC	\$ 28,317.74	\$ 28,317.51	\$ 27,639.82	\$ 27,639.16	\$ 27,635.18
23-11210 HURF SAVINGS ACCOUNT #0179	\$ 13,425.09	\$ 13,424.98	\$ 13,424.67	\$ 13,424.35	\$ 13,424.01
51-11121 WATER SAVINGS ACCOUNT #0153	\$ 153,649.32	\$ 140,196.03	\$ 126,805.55	\$ 112,329.19	\$ 99,788.24
52-11121 SEWER SAVINGS ACCOUNT #0161	\$ 111,416.17	\$ 101,943.08	\$ 99,666.79	\$ 86,770.73	\$ 78,828.79
55-11121 BOK - LANDFILL CLOSURE X29013	\$ 75,817.55	\$ 73,579.41	\$ 66,175.37	\$ 54,876.21	\$ 48,749.85
55-11123 LANDFILL SAVINGS ACCOUNT #0187	\$ 2,426,185.00	\$ 2,426,185.00	\$ 2,426,185.00	\$ 2,426,185.00	\$ 2,426,185.00
01-11120 LIBRARY GRANT SAVINGS	\$ 49,875.31	\$ 50,481.03	\$ 55,905.77	\$ 64,675.20	\$ 80,577.37
01-11121 CTTY BUS PROJECT SAVINGS	\$ 17,761.81	\$ 32,150.00	\$ 32,150.00		
23-11211 SIGNAL PROJECT SAVINGS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
86-11121 HOLIDAY BASKET SAVINGS	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00		
	\$ 3,622.14	\$ 3,622.14	\$ 3,622.14		

TOWN OF HUACHUCA CITY
CASH ACCOUNTS

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	8,441.88	77,320.19	88,656.00	12,334.81	86.2
10-31-200 REAL PROPERTY TAXES	2,234.80	74,078.75	94,900.00	20,821.25	78.1
10-31-240 FRANCHISE TAXES	419.49	9,027.02	17,250.00	8,222.98	52.3
10-31-250 CITY SALES TAXES	20,844.89	258,507.47	214,727.00	43,780.47	120.4
10-31-262 USE TAX PURCHASES	.00	.00	25,000.00	25,000.00	.0
10-31-264 USE TAX INVENTORY	.00	.00	25,000.00	25,000.00	.0
10-31-280 STATE SALES TAXES	17,275.82	151,549.57	172,378.00	20,829.43	87.9
TOTAL TAXES	49,216.88	570,483.00	638,911.00	68,426.00	89.3
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	2,436.80	9,413.90	30,093.00	20,679.10	31.3
10-32-110 BUSINESS LICENSES	95.00	7,430.25	12,042.00	4,611.75	61.7
10-32-120 P&Z FEES	.00	210.00	1,305.00	1,095.00	16.1
TOTAL LICENSES AND PERMITS	2,531.80	17,054.15	43,440.00	26,385.85	39.3
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	18,729.05	187,290.50	224,331.00	37,040.50	83.5
TOTAL INTERGOVERNMENTAL REVENUE	18,729.05	187,290.50	224,331.00	37,040.50	83.5
<u>CHARGES FOR SERVICE</u>					
10-34-100 ZONING FEES	.00	823.76	250.00	573.76	329.5
10-34-131 POLICE PROTECTION EQUIPMENT	15.14	48.82	100.00	63.18	46.8
10-34-132 POST TRAINING REIMBURSEMENTS	.00	.00	100.00	100.00	.0
10-34-140 AUCTION PROCEEDS	.00	54,111.23	50,000.00	4,111.23	108.2
10-34-150 ANIMAL SHELTER REIMBURSEMENT	.00	.00	100.00	100.00	.0
10-34-180 KENNEL FEES	.00	388.00	1,000.00	612.00	38.8
10-34-170 ADMIN GARBAGE FEES	578.02	7,279.63	19,350.00	12,070.37	37.6
10-34-530 CITY BUS FEES/DONATIONS	.00	.00	2,000.00	2,000.00	.0
TOTAL CHARGES FOR SERVICE	593.16	62,849.44	72,900.00	10,250.56	85.9
<u>FINES</u>					
10-35-100 POLICE FINES	9,042.58	82,490.71	103,000.00	20,509.29	80.1
10-35-110 IMPOUND FEES	285.00	4,220.00	2,700.00	1,520.00	156.3
10-35-112 TOWING FEES	.00	1,570.00	2,100.00	530.00	74.8
10-35-120 LIBRARY FEES & FINES	.00	2,290.89	3,200.00	909.11	71.6
TOTAL FINES	9,327.58	90,571.60	111,000.00	20,428.40	81.6

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
MISCELLANEOUS REVENUE					
10-36-100 INTEREST	116.21	26,936.94	40,633.00	13,694.06	66.3
10-36-200 UNREALIZED GAIN	(7,082.94)	(1,176.05)	2,000.00	3,176.05	(58.8)
10-36-455 DONATIONS	.00	1,479.00	100.00	(1,379.00)	1479.0
10-36-500 PARKS & REC REVENUE & FEES	.00	128.00	2,400.00	2,272.00	5.3
10-36-515 YOUTH SPONSERSHIP REVENUE	.00	.00	3,600.00	3,600.00	.0
10-36-900 MISCELLANEOUS	345.25	17,955.02	.00	(17,955.02)	.0
10-36-902 WORKERS' COMP REIMBURSEMENTS	.00	1,709.08	100.00	(1,609.08)	1709.1
10-36-903 DIESEL SALES (FIRE, SCHOOL)	1,494.38	9,972.84	22,000.00	12,027.16	45.3
10-36-904 WILDLAND REVENUE	.00	.00	2,500.00	2,500.00	.0
10-36-907 INSURANCE CLAIMS	.00	.00	100.00	100.00	.0
10-36-908 EMPLOYEE INSURANCE CONTRIBUTIO	1,340.02	12,905.19	25,000.00	12,094.81	51.6
10-36-910 LANDFILL LAND LEASE	58,679.58	585,795.80	702,955.00	117,159.20	83.3
10-36-960 RICO REVENUE(ASSET FORFEITURE)	.00	.00	8,400.00	8,400.00	.0
10-36-966 BUILDING LEASE RENT	.00	.00	15,000.00	15,000.00	.0
10-36-971 TOWER LEASE	.00	.00	62,964.00	62,964.00	.0
10-36-980 INSURANCE DIVIDEND	.00	.00	29,000.00	29,000.00	.0
10-36-990 MUFFIN MONSTER REPAYMENT	.00	3,500.00	3,500.00	.00	100.0
10-36-999 DAILY CASH REC OVER/SHORT ACCT	.00	40.00	10.00	(30.00)	400.0
TOTAL MISCELLANEOUS REVENUE	54,812.50	659,247.82	920,262.00	281,014.18	71.6
TOWN GRANTS					
10-37-165 DONATIONS - ANIMAL SHELTER	.00	500.00	5,000.00	4,500.00	10.0
10-37-166 ANIMAL SHELTER GRANTS	.00	.00	150,000.00	150,000.00	.0
10-37-456 DONATIONS - LIBRARY	.00	2,102.75	3,000.00	897.25	70.1
10-37-457 LIBRARY GRANT	.00	32,150.00	100,000.00	67,850.00	32.2
10-37-458 SENIOR CENTER GRANT	.00	39.75	25,000.00	24,960.25	.2
10-37-467 POLICE DONATIONS	.00	.00	5,000.00	5,000.00	.0
10-37-480 SUMMER SPLASH GRANT	.00	6,283.65	5,000.00	(1,283.65)	125.3
10-37-906 GRANTS - POLICE AZDOHS	.00	.00	120,428.00	120,428.00	.0
10-37-908 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-911 GRANTS - POLICE AZGOHS	.00	.00	120,428.00	120,428.00	.0
10-37-913 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-37-919 CITY BUS GRANT	.00	50,000.00	75,000.00	25,000.00	66.7
10-37-920 GENERAL ADMIN GRANT	.00	27,000.00	225,000.00	198,000.00	12.0
10-37-921 POLICE GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-925 MISC GRANTS	.00	.00	25,000.00	25,000.00	.0
10-37-963 E-RATE	.00	2,393.14	150,000.00	147,606.86	1.6
10-37-965 SCBA GRANT	.00	.00	200,000.00	200,000.00	.0
10-37-966 SEWER POND PROJECT	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL TOWN GRANTS	.00	120,449.29	3,318,852.00	3,198,402.71	3.6
TOTAL FUND REVENUE	135,210.73	1,707,745.80	5,328,866.00	3,621,950.20	32.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
COUNCIL					
10-42-100 PERSONNEL SERVICES	800.00	8,250.00	10,800.00	2,550.00	76.4
10-42-130 EMPLOYEE BENEFITS	74.08	579.18	930.00	250.84	73.0
10-42-220 ATTORNEY FEES	.00	31,047.50	40,000.00	8,952.50	77.6
10-42-250 ADVERTISING	.00	78.32	1,500.00	1,423.68	5.1
10-42-280 OFFICE SUPPLIES	.00	58.15	200.00	143.85	28.1
10-42-530 COMMUNITY RELATIONS	.00	3,401.89	100.00	(3,301.89)	3401.9
10-42-840 MEMBERSHIP LEAGUE	.00	.00	5,720.00	5,720.00	.0
10-42-880 TRAVEL AND TRAINING	.00	1,527.78	1,300.00	(227.78)	117.5
10-42-870 BLDG LEASE PAYMENT	38.61	14,621.21	18,000.00	3,378.79	81.2
TOTAL COUNCIL	1,012.70	59,659.99	78,650.00	18,890.01	76.0
GENERAL ADMINISTRATION					
10-43-100 PERSONNEL SERVICES	19,412.02	144,750.35	166,370.00	11,619.65	92.8
10-43-102 NEW HIRE	5,000.00	5,022.88	150.00	(4,872.88)	3348.6
10-43-105 OVERTIME	.00	257.55	.00	(257.55)	.0
10-43-130 EMPLOYEE BENEFITS	2,689.28	34,508.61	57,083.00	22,566.39	80.5
10-43-280 ADVERTISING	.00	1,371.82	4,000.00	2,628.38	34.3
10-43-271 TELEPHONE	653.38	6,715.03	8,600.00	1,884.97	78.1
10-43-280 INSURANCE	181.57	42,751.80	48,891.00	6,139.20	87.4
10-43-290 OFFICE SUPPLIES	341.67	2,241.38	8,000.00	3,758.62	37.4
10-43-300 PRINTING	.00	906.50	250.00	(656.50)	382.6
10-43-340 UTILITIES	375.24	4,838.87	7,966.00	3,117.33	60.8
10-43-380 CONTRACT LABOR	46.93	806.94	1,700.00	1,093.08	36.7
10-43-440 POSTAGE	252.13	1,394.89	3,500.00	2,105.11	38.9
10-43-470 VEHICLE EXPENSE	.00	48.05	600.00	551.95	8.0
10-43-475 FUEL EXPENSE	.00	178.08	600.00	421.92	28.7
10-43-480 COMPUTER EXPENSE	801.95	8,705.73	3,168.00	(5,548.73)	275.9
10-43-500 BUILDING MAINTENANCE	44.00	4,227.57	3,210.00	(1,017.57)	131.7
10-43-610 EQUIPMENT MAINTENANCE	.00	23.57	500.00	476.43	4.7
10-43-640 MEMBERSHIP	80.00	2,236.08	1,500.00	(736.08)	148.1
10-43-650 AUDIT	1,625.00	34,957.88	35,750.00	792.14	97.8
10-43-680 TRAVEL AND TRAINING	901.23	3,387.25	4,000.00	612.75	84.7
10-43-880 ELECTION SUPPLIES	.00	.00	100.00	100.00	.0
10-43-703 CODIFYING/DIGITIZING	321.30	2,369.60	2,100.00	(269.60)	112.8
10-43-705 CAPITAL LEASE EXPENSE	687.81	9,042.20	7,000.00	(2,042.20)	129.2
10-43-840 CAPITAL OUTLAY - EQUIPMENT	.00	848.38	100.00	(748.38)	848.4
10-43-850 HURF REPAYMENT	.00	.00	17,550.00	17,550.00	.0
TOTAL GENERAL ADMINISTRATION	33,373.49	311,389.56	370,846.00	59,257.45	84.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
MAGISTRATE					
10-45-100 PERSONNEL SERVICES	1,616.00	17,826.60	12,857.00	(4,969.60)	138.7
10-45-105 OVERTIME	.00	257.55	500.00	242.45	51.5
10-45-120 PROSECUTION FEES	.00	3,641.00	6,800.00	2,959.00	55.2
10-45-130 EMPLOYEE BENEFITS	575.01	6,519.17	4,601.00	(1,918.17)	141.7
10-45-221 COURT APPT ATTORNEYS	.00	440.00	9,200.00	8,760.00	4.8
10-45-260 CONTRACT LABOR-PRO TEM	.00	1,530.00	1,000.00	(530.00)	153.0
10-45-290 OFFICE SUPPLIES	.00	88.03	480.00	381.97	18.8
10-45-360 CONTRACT LABOR-JUDGE	800.00	6,000.00	10,000.00	4,000.00	80.0
10-45-381 CONTRACT LABOR - SECURITY	.00	1,374.00	1,700.00	326.00	80.8
10-45-480 COMPUTER EXPENSE	.00	2,250.00	2,600.00	250.00	90.0
10-45-880 TRAVEL/TRAINING	.00	1,239.89	500.00	(739.89)	247.9
10-45-810 JAIL FEES	.00	3,955.80	4,500.00	544.40	81.2
TOTAL MAGISTRATE	2,791.01	44,821.54	54,408.00	9,586.48	82.4
IT					
10-48-101 CONTRACT LABOR	.00	15,740.00	23,726.00	7,986.00	66.3
10-48-210 SUBSCRIPTIONS	.00	12,072.65	13,040.00	967.35	92.6
10-48-275 CELL PHONE	1,659.36	16,785.67	19,680.00	2,894.33	85.3
10-48-804 SOFTWARE LICENSING	.00	.00	100.00	100.00	.0
10-48-840 CAPITAL OUTLAY	.00	.00	7,750.00	7,750.00	.0
TOTAL IT	1,659.36	44,598.32	64,296.00	19,696.68	69.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
POLICE					
10-51-100 PERSONNEL SERVICES	21,045.83	247,808.89	310,822.00	63,012.11	79.7
10-51-102 NEW HIRE	.00	638.50	.00	(638.50)	.0
10-51-105 OVERTIME	200.13	3,932.79	4,000.00	67.21	98.3
10-51-107 STAND BY	.00	342.50	.00	(342.50)	.0
10-51-110 UNIFORM EXPENSE	250.00	3,824.81	3,000.00	(824.81)	120.8
10-51-130 EMPLOYEE BENEFITS	5,518.29	88,795.54	203,320.00	138,524.46	32.9
10-51-135 PUBLIC SAFETY RETIREMENT	3,598.00	43,144.82	.00	(43,144.82)	.0
10-51-221 PSRS BOARD ATTORNEY	.00	.00	100.00	100.00	.0
10-51-222 SEACOM/CCSO CONTRACT	20,487.50	81,950.00	81,950.00	.00	100.0
10-51-230 PROFESSIONAL SERVICES	10.85	3,311.85	3,500.00	188.05	94.6
10-51-240 PROSECUTION FEES	.00	3,641.00	8,800.00	2,959.00	56.2
10-51-271 TELEPHONE	335.20	3,648.19	4,900.00	1,253.81	74.4
10-51-290 OFFICE SUPPLIES	36.70	737.75	300.00	(437.75)	248.9
10-51-295 PRINTING EXPENSE	.00	33.77	200.00	166.23	18.9
10-51-340 UTILITIES	319.82	4,251.41	7,958.00	3,704.59	53.4
10-51-360 CONTRACT LABOR	48.93	808.98	.00	(808.98)	.0
10-51-365 SHREDDING SERVICES	.00	184.45	.00	(184.45)	.0
10-51-460 MAINTENANCE AND SUPPLIES	5.39	9,382.16	3,500.00	(5,882.16)	287.5
10-51-488 WEAPONS AND AMMUNITION	.00	500.00	500.00	.00	100.0
10-51-470 VEHICLE EXPENSE	8,188.75	25,028.85	8,000.00	(19,028.85)	417.1
10-51-475 POLICE FUEL EXPENSE	1,143.83	10,203.94	12,000.00	1,796.06	85.0
10-51-480 COMPUTER EXPENSE	.00	20.48	1,800.00	1,579.52	1.3
10-51-505 POLICE VEHICLE IMPOUND FEE	75.00	2,384.57	2,000.00	(384.57)	119.2
10-51-510 IMPOUND ADMIN	.00	(2,100.00)	.00	2,100.00	.0
10-51-620 EQUIP REPAIR AND MAINTENANCE	237.25	1,175.48	4,900.00	3,724.52	24.0
10-51-640 MEMBERSHIP	.00	.00	200.00	200.00	.0
10-51-680 TRAVEL AND TRAINING	.00	5,874.85	8,850.00	2,975.05	88.4
10-51-685 COMMUNITY RELATIONS	.00	.00	100.00	100.00	.0
10-51-705 CAPITAL LEASE	290.95	2,433.21	2,800.00	366.79	88.9
10-51-840 POLICE CAPITAL OUTLAY	.00	.00	2,900.00	2,900.00	.0
10-51-841 VEHICLE LEASE	.00	.00	8,000.00	8,000.00	.0
10-51-850 NEW EQUIPMENT	.00	82.12	.00	(82.12)	.0
10-51-855 BODY WORN CAMERA PROGRAM	.00	.00	4,100.00	4,100.00	.0
10-51-857 ASSET FORFEITURE EXPENSES	.00	.00	500.00	500.00	.0
TOTAL POLICE	59,784.52	519,517.89	684,598.00	164,880.31	75.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>ANIMAL SHELTER</u>					
10-52-100 PERSONNEL SERVICES	1,758.00	17,736.75	12,480.00	(5,256.75)	142.1
10-52-110 ANIMAL SHELTER UNIFORMS	.00	249.73	300.00	51.27	82.9
10-52-130 EMPLOYEE BENEFITS	248.25	2,492.03	1,900.00	(592.03)	131.2
10-52-290 OFFICE SUPPLIES	.00	26.30	.00	(26.30)	.0
10-52-310 INSURANCE	1.09	306.20	400.00	93.80	76.6
10-52-340 UTILITIES	.00	128.24	.00	(128.24)	.0
10-52-460 EQUIPMENT AND SUPPLIES	.00	79.80	.00	(79.80)	.0
10-52-480 MAINTENANCE AND SUPPLIES	.00	184.87	.00	(184.87)	.0
10-52-483 MEDICE/VACCINE	.00	1,110.49	12,500.00	11,389.51	8.9
10-52-484 ANIMAL LICENSE FEES	.00	.00	50.00	50.00	.0
10-52-486 HEALTH AND SAFETY	.00	.00	100.00	100.00	.0
10-52-487 SV CONTRACT PAYMENT	.00	5,445.00	2,450.00	(2,995.00)	222.2
10-52-470 VEHICLE MAINT	.00	443.58	500.00	56.42	88.7
10-52-476 FUEL EXPENSE	38.57	570.16	.00	(570.16)	.0
10-52-880 TRAVEL & TRAINING	.00	1,100.00	500.00	(600.00)	220.0
TOTAL ANIMAL SHELTER	2,045.91	29,872.15	31,180.00	1,307.85	95.8
<u>FIRE</u>					
10-53-340 UTILITIES	505.10	7,115.18	15,844.00	8,528.82	45.5
10-53-360 CONTRACTED PERSONNEL SERVICES	102,500.00	410,000.00	410,000.00	.00	100.0
10-53-368 INSURANCE	9.77	2,755.78	3,200.00	444.24	86.1
10-53-450 EQUIPMENT/TRUCK MAINTENANCE	.00	225.37	.00	(225.37)	.0
10-53-470 VEHICLE EXPENSE	237.25	1,318.11	.00	(1,318.11)	.0
TOTAL FIRE	103,252.12	421,414.42	428,844.00	7,429.58	98.3
<u>BUILDING REGULATION</u>					
10-54-360 CONTRACT LABOR	4,100.00	42,950.00	57,000.00	14,050.00	75.4
10-54-780 BLDG REGULATION SUPPLIES	.00	644.32	600.00	(44.32)	107.4
10-54-801 ABATEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL BUILDING REGULATION	4,100.00	43,594.32	59,600.00	16,005.68	73.1

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
PUBLIC WORKS					
10-57-100 PERSONNEL SERVICES	1,102.51	11,337.97	14,441.00	3,103.03	78.5
10-57-105 OVERTIME	99.93	655.67	250.00	(405.67)	262.3
10-57-107 STAND BY	.00	134.00	.00	(134.00)	.0
10-57-110 UNIFORM EXPENSE	159.00	1,103.60	5,000.00	3,896.40	22.1
10-57-130 EMPLOYEE BENEFITS	372.01	3,913.85	9,782.00	5,868.15	40.1
10-57-280 INSURANCE	4.77	1,347.25	1,555.00	207.75	88.8
10-57-340 UTILITIES	2,334.23	24,750.97	25,000.00	249.03	99.0
10-57-360 CONTRACT LABOR	112.56	1,889.52	1,000.00	(889.52)	189.0
10-57-460 MAINTENANCE AND SUPPLIES	19.83	1,831.82	1,715.00	(116.82)	106.8
10-57-475 FUEL EXPENSE	92.95	1,214.46	1,000.00	(214.46)	121.5
10-57-610 EQUIPMENT MAINTENANCE	.00	10,353.74	4,000.00	(6,353.74)	258.8
TOTAL PUBLIC WORKS	4,297.89	58,532.65	63,723.00	5,190.35	91.9
CITY POOL					
10-58-100 PERSONNEL SERVICES	.00	5,516.25	11,985.00	5,868.75	48.5
10-58-130 EMPLOYEE BENEFITS	.00	634.88	1,300.00	465.12	64.2
10-58-270 PHONE	.00	.00	100.00	100.00	.0
10-58-340 UTILITIES	442.17	4,920.69	6,100.00	1,179.41	80.7
10-58-460 MAINTENANCE AND SUPPLIES	361.52	1,746.55	2,600.00	853.45	67.2
10-58-660 CERTIFYING	.00	.00	300.00	300.00	.0
TOTAL CITY POOL	803.69	13,018.27	21,785.00	8,766.73	59.8
SUMMER SPLASH					
10-59-100 PERSONNEL SERVICES	.00	2,105.50	4,500.00	2,394.50	48.8
10-59-102 NEW HIRE	.00	60.00	.00	(60.00)	.0
10-59-130 EMPLOYEE BENEFITS	.00	215.69	250.00	34.31	86.3
10-59-460 SUPPLIES	.00	.00	250.00	250.00	.0
TOTAL SUMMER SPLASH	.00	2,381.19	5,000.00	2,618.81	47.8
PARKS & RECREATION					
10-60-460 MAINTENANCE AND SUPPLIES	.00	3,021.86	2,000.00	(1,021.86)	151.1
10-60-530 COMMUNITY RELATIONS/JULY 4TH	.00	.00	8,000.00	8,000.00	.0
10-60-704 SPECIAL ACTIVITIES	.00	949.42	800.00	(149.42)	118.7
TOTAL PARKS & RECREATION	.00	3,971.30	10,800.00	8,828.70	36.8

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LIBRARY AND COMMUNITY SERVICES					
10-62-100 PERSONNEL SERVICES	8,028.40	66,393.61	89,152.00	22,758.39	74.5
10-62-102 NEW HIRE	.00	30.00	.00	(30.00)	.0
10-62-130 EMPLOYEE BENEFITS	659.79	7,347.38	9,788.00	2,440.62	75.1
10-62-271 TELEPHONE	165.28	1,689.49	2,100.00	410.51	80.5
10-62-280 INSURANCE	1.09	306.20	400.00	93.80	76.6
10-62-290 OFFICE SUPPLIES	.00	829.88	1,500.00	670.12	42.0
10-62-340 UTILITIES	405.91	6,975.31	10,600.00	3,624.69	65.8
10-62-366 INMATE/JANITORIAL	93.86	1,045.40	1,300.00	254.60	80.4
10-62-460 MAINTENANCE AND SUPPLIES	63.44	1,058.23	750.00	(308.23)	140.8
10-62-476 FUEL	.00	23.60	80.00	56.40	29.5
10-62-480 COMPUTER EXPENSE	.00	.00	2,065.00	2,065.00	.0
10-62-481 INTERNET	.00	437.87	4,000.00	3,562.13	11.0
10-62-620 VEHICLE REPAIR & MAINT	.00	.00	400.00	400.00	.0
10-62-640 MEMBERSHIP	.00	.00	100.00	100.00	.0
10-62-660 TRAVEL AND TRAINING	.00	444.72	730.00	285.28	60.9
10-62-703 COMMUNITY RELATIONS	.00	297.00	100.00	(197.00)	297.0
10-62-705 CAPITAL OUTLAY	198.49	3,731.72	3,700.00	(31.72)	100.9
TOTAL LIBRARY AND COMMUNITY SERVICES	7,616.24	90,408.41	127,985.00	38,956.59	71.0
CITY BUS					
10-65-280 INSURANCE	1.95	551.15	700.00	148.85	78.7
10-65-482 BUS STOP CONSTRUCTION	.00	.00	2,000.00	2,000.00	.0
TOTAL CITY BUS	1.95	551.15	2,700.00	2,148.85	20.4
SENIOR CENTER					
10-68-290 SUPPLIES	.00	1,605.01	2,000.00	394.99	80.3
10-68-340 UTILITIES	174.64	2,958.94	4,800.00	1,843.06	61.6
10-68-482 PEST CONTROL	45.00	315.00	550.00	235.00	57.3
TOTAL SENIOR CENTER	219.64	4,878.95	7,350.00	2,473.05	68.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
TOWN GRANTS					
10-99-800 SHELTER DONATIONS EXP	.00	.00	5,000.00	5,000.00	.0
10-99-801 ANIMAL SHELTER GRANT EXP	.00	.00	150,000.00	150,000.00	.0
10-99-802 LIBRARY DONATIONS EXP	.00	4,118.10	3,000.00	(1,118.10)	137.3
10-99-803 IT GRANT EXP	.00	.00	15,000.00	15,000.00	.0
10-99-804 MISC EXP	.00	50.00	225,000.00	224,950.00	.0
10-99-805 BUILDING REGULATION EXP	.00	.00	10,000.00	10,000.00	.0
10-99-806 LIBRARY GRANTS EXP	.00	18,444.89	100,000.00	81,555.11	18.4
10-99-807 SENIOR CENTER GRANT EXP	.00	.00	25,000.00	25,000.00	.0
10-99-808 SUMMER SPLASH GRANT EXP	.00	.00	5,000.00	5,000.00	.0
10-99-809 EDA GRANTS EXP	.00	.00	25,000.00	25,000.00	.0
10-99-810 E-RATE EXP	1,490.37	15,947.78	150,000.00	134,052.22	10.6
10-99-845 POLICE GRANT EXP	.00	.00	30,000.00	30,000.00	.0
10-99-846 AZDOHS GRANT EXPENDITURES	.00	.00	120,428.00	120,428.00	.0
10-99-847 AZGOHS GRANT EXPENDITURES	.00	.00	120,428.00	120,428.00	.0
10-99-849 BUS LINE EXP	.00	.00	75,000.00	75,000.00	.0
10-99-850 SCBA GRANT EXP	.00	.00	200,000.00	200,000.00	.0
10-99-851 USDA EQUIPMENT GRANT	.00	.00	80,000.00	80,000.00	.0
10-99-854 WIFA LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL TOWN GRANTS	1,490.37	38,560.77	3,318,852.00	3,282,291.23	1.1
TOTAL FUND EXPENDITURES	222,448.89	1,685,287.67	5,329,898.00	3,644,428.33	31.8
NET REVENUE OVER EXPENDITURES	(87,238.16)	22,478.13	.00	(22,478.13)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
12-30-800 DHS GRANT BP O/T	8,884.81	25,905.35	135,000.00	109,094.65	19.2
TOTAL REVENUE	8,884.81	25,905.35	135,000.00	109,094.65	19.2
TOTAL FUND REVENUE	8,884.81	25,905.35	135,000.00	109,094.65	19.2

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
12-40-130 EMPLOYEE BENEFITS	713.20	5,074.08	135,000.00	129,925.92	3.8
12-40-131 DUI TASK FORCE OVER TIME	.00	3,097.88	.00	(3,097.88)	.0
12-40-135 PUBLIC SAFETY RETIREMENT	802.93	5,045.81	.00	(5,045.81)	.0
12-40-840 AUTHORIZED EXPENDITURES	2,784.49	20,038.63	.00	(20,038.63)	.0
TOTAL EXPENDITURES	4,080.62	33,254.20	135,000.00	101,745.80	24.6
TOTAL FUND EXPENDITURES	4,080.62	33,254.20	135,000.00	101,745.80	24.6
NET REVENUE OVER EXPENDITURES	4,803.99	(7,348.85)	.00	7,348.85	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

FIRE TRUCK FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
14-30-800	GRANT REVENUE	.00	.00	200,000.00	200,000.00	.0
	TOTAL REVENUE	.00	.00	200,000.00	200,000.00	.0
	TOTAL FUND REVENUE	.00	.00	200,000.00	200,000.00	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

FIRE TRUCK FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
14-40-860 AUTHORIZED EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
TOTAL EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

TRUST FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
20-30-200	FINES AND BAILS	13,995.07	147,381.21	173,951.00	26,289.79	84.9
20-30-300	BONDS	.00	.00	100.00	100.00	.0
20-30-400	RESTITUTION	.00	.00	100.00	100.00	.0
20-30-500	JCEF	.00	.00	100.00	100.00	.0
	TOTAL REVENUE	13,995.07	147,381.21	173,951.00	26,589.79	84.7
	TOTAL FUND REVENUE	13,995.07	147,381.21	173,951.00	26,589.79	84.7

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

		TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
20-40-200	FINES AND BAILS	15,985.08	149,343.31	173,751.00	24,407.69	88.0
20-40-400	RESTITUTION	20.00	361.22	.00	(361.22)	.0
20-40-401	BOND	.00	.00	100.00	100.00	.0
20-40-800	JCEF	.00	.00	100.00	100.00	.0
TOTAL EXPENDITURES		15,985.08	149,704.53	173,951.00	24,248.47	88.1
TOTAL FUND EXPENDITURES		15,985.08	149,704.53	173,951.00	24,248.47	88.1
NET REVENUE OVER EXPENDITURES		(1,990.01)	(2,343.32)	.00	2,343.32	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

INVESTMENT TRUST FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
22-30-100 INTEREST REVENUE	.00	1.05	.00	(1.05)	.0
TOTAL REVENUE	.00	1.05	.00	(1.05)	.0
TOTAL FUND REVENUE	.00	1.05	.00	(1.05)	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

INVESTMENT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
22-40-800 MISCELLANEOUS EXPENSE	.00	599.00	.00	(599.00)	.0
TOTAL EXPENDITURES	.00	599.00	.00	(599.00)	.0
TOTAL FUND EXPENDITURES	.00	599.00	.00	(599.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(597.95)	.00	597.95	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
23-30-300 GAS TAX REVENUES - HURF	13,453.29	132,461.91	150,048.00	17,586.09	88.3
23-30-320 HURF REPAYMENT	.00	12,883.47	17,055.00	4,181.53	75.4
23-30-800 MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
TOTAL REVENUE	13,453.29	145,315.38	167,203.00	21,867.62	88.9
TOTAL FUND REVENUE	13,453.29	145,315.38	167,203.00	21,867.62	88.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>ROAD USERS ADMIN</u>					
23-40-100 PERSONNEL SERVICES	.00	.00	45,888.00	45,888.00	.0
23-40-130 EMPLOYEE BENEFITS	.00	.00	24,568.00	24,568.00	.0
23-40-480 MAINTENANCE AND SUPPLIES	.00	227.89	8,000.00	5,772.11	3.8
23-40-470 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
23-40-475 FUEL	.00	.00	1,080.00	1,080.00	.0
23-40-490 ROAD REPAIR	.00	.00	58,472.00	58,472.00	.0
23-40-610 EQUIPMENT REPAIR	.00	.00	5,000.00	5,000.00	.0
23-40-831 CAPITAL OUTLAY	.00	.00	25,725.00	25,725.00	.0
TOTAL ROAD USERS ADMIN	.00	227.89	167,203.00	166,975.11	.1
TOTAL FUND EXPENDITURES	.00	227.89	167,203.00	166,975.11	.1
NET REVENUE OVER EXPENDITURES	13,453.29	145,087.49	.00	(145,087.49)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

		FUND 28				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SOURCE 30						
28-30-300	STATE HURF	.00	197,802.20	.00	(197,802.20)	.0
TOTAL SOURCE 30		.00	197,802.20	.00	(197,802.20)	.0
TOTAL FUND REVENUE		.00	197,802.20	.00	(197,802.20)	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

		FUND 28				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
28-40-122	MISC. EXPENSE	.00	31,625.07	.00	(31,625.07)	.0
TOTAL DEPARTMENT 40		.00	31,625.07	.00	(31,625.07)	.0
TOTAL FUND EXPENDITURES		.00	31,625.07	.00	(31,625.07)	.0
NET REVENUE OVER EXPENDITURES		.00	166,177.13	.00	(166,177.13)	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

GRANT OPPORTUNITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT EXPENDITURES</u>					
29-40-840 AUTHORIZED EXPENDITURES	.00	288.47	.00	(288.47)	.0
TOTAL GRANT EXPENDITURES	.00	288.47	.00	(288.47)	.0
TOTAL FUND EXPENDITURES	.00	288.47	.00	(288.47)	.0
NET REVENUE OVER EXPENDITURES	.00	(288.47)	.00	288.47	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
61-30-100 INTEREST EARNINGS	.00	.00	250.00	250.00	.0
61-30-200 WATER SALES	36,872.42	308,838.17	248,553.00	(62,285.17)	125.3
61-30-202 RC: RECONNECT FEE	.00	1,290.00	850.00	(440.00)	151.8
61-30-203 WTO: WATER TURN ON FEE	.00	160.00	.00	(160.00)	.0
61-30-300 CONNECTION FEES	195.00	1,405.00	850.00	(555.00)	166.3
61-30-400 PENALTIES & FORFEITURES	.00	7,409.02	12,000.00	4,590.98	61.7
61-30-900 MISCELLANEOUS	.00	45.00	250.00	205.00	18.0
TOTAL REVENUE	37,067.42	319,147.19	250,753.00	(58,394.19)	122.4
 TOTAL FUND REVENUE	 37,067.42	 319,147.19	 250,753.00	 (58,394.19)	 122.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
WATER EXPENDITURES					
51-40-100 PERSONNEL SERVICES	4,981.20	51,020.46	64,985.00	13,964.54	78.5
51-40-106 OVERTIME	449.89	2,850.39	1,200.00	(1,750.39)	245.9
51-40-107 STAND BY TIME	.00	503.00	4,180.00	3,557.00	14.5
51-40-110 UNIFORM EXPENSE	159.00	1,064.92	2,400.00	1,315.08	45.2
51-40-130 EMPLOYEE BENEFITS	1,673.97	17,736.44	43,730.00	25,990.56	40.5
51-40-280 INSURANCE	9.55	2,894.52	3,110.00	415.48	86.6
51-40-290 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
51-40-340 UTILITIES	3,300.74	33,440.30	43,200.00	9,759.70	77.4
51-40-360 CONTRACT LABOR	612.56	6,889.52	11,700.00	4,810.48	59.9
51-40-370 SALES TAX	2,106.74	24,976.25	12,700.00	(12,276.25)	199.7
51-40-440 POSTAGE	252.12	1,386.86	3,400.00	2,013.14	40.8
51-40-460 MAINTENANCE & SUPPLIES	29.78	14,727.16	20,000.00	5,272.84	73.6
51-40-470 VEHICLE EXPENSE	.00	3,723.80	3,500.00	(223.80)	106.4
51-40-475 FUEL EXPENSE	884.11	11,157.85	8,000.00	(3,157.85)	139.5
51-40-480 COMPUTER EXPENSE	.00	.00	200.00	200.00	.0
51-40-510 WATER TESTS	60.00	4,090.00	12,400.00	8,310.00	33.0
51-40-510 EQUIPMENT MAINTENANCE	699.25	14,719.42	7,900.00	(6,819.42)	186.3
51-40-650 PROFESSIONAL SERVICES	2,179.25	21,944.53	8,938.00	(13,006.53)	245.5
51-40-660 TRAVEL	.00	.00	400.00	400.00	.0
51-40-840 WATER CAPITAL OUTLAY	.00	.00	100.00	100.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
51-40-950 WATER TRANSFER TO SAVINGS	.00	.00	8,430.00	8,430.00	.0
TOTAL WATER EXPENDITURES	17,377.98	213,148.42	280,753.00	47,604.58	81.7
TOTAL FUND EXPENDITURES	17,377.98	213,148.42	280,753.00	47,604.58	81.7
NET REVENUE OVER EXPENDITURES	16,689.46	105,998.77	.00	(105,998.77)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

SEWER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
52-30-100	INTEREST EARNINGS	.00	.00	500.00	500.00	.0
52-30-200	SEWER SERVICES	24,178.93	207,387.26	218,346.00	9,458.74	95.6
52-30-300	CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
	TOTAL REVENUE	24,178.93	207,387.26	218,346.00	10,958.74	95.0
	TOTAL FUND REVENUE	24,178.93	207,387.26	218,346.00	10,958.74	95.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SEWER EXPENDITURES					
52-40-100 PERSONNEL SERVICES	4,961.19	51,020.13	54,985.00	13,964.87	78.5
52-40-105 OVERTIME	449.88	2,950.31	1,000.00	(1,950.31)	295.0
52-40-107 STAND BY TIME	.00	803.00	4,160.00	3,557.00	14.5
52-40-110 UNIFORM EXPENSE	159.00	1,065.01	2,400.00	1,314.99	45.2
52-40-130 EMPLOYEE BENEFITS	1,673.89	17,820.81	43,730.00	25,109.19	40.3
52-40-280 INSURANCE	9.55	2,694.52	3,110.00	415.48	85.6
52-40-340 UTILITIES	539.15	5,580.18	7,100.00	1,519.82	78.8
52-40-380 CONTRACT LABOR	512.55	12,321.70	18,000.00	5,678.30	68.5
52-40-440 POSTAGE	252.13	1,366.90	.00	(1,366.90)	.0
52-40-460 MAINTENANCE AND SUPPLIES	25.89	10,980.81	10,000.00	(980.81)	109.6
52-40-470 VEHICLE EXPENSE	276.00	907.40	3,000.00	2,092.60	30.3
52-40-475 FUEL	884.11	11,157.85	8,000.00	(3,157.85)	139.5
52-40-480 COMPUTER EXPENSE	.00	.00	200.00	200.00	.0
52-40-516 ADEQ FEES	.00	3,500.00	1,000.00	(2,500.00)	350.0
52-40-810 EQUIPMENT MAINTENANCE	.00	1,309.23	6,000.00	4,690.77	21.8
52-40-830 SEWER CHEMICALS	.00	.00	800.00	800.00	.0
52-40-860 PROFESSIONAL SERVICES	406.25	9,280.00	8,838.00	(322.00)	103.6
52-40-702 SEWAGE POND COMPLIANCE	97.50	3,262.50	5,000.00	1,737.50	65.3
52-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
52-40-925 MUFFIN MONSTER PAYMENT	.00	3,500.00	3,500.00	.00	100.0
52-40-950 PAYMENT ON WIFA LOAN	.00	.00	25,000.00	25,000.00	.0
52-40-960 TRANSFER TO SAVINGS	.00	.00	2,323.00	2,323.00	.0
TOTAL SEWER EXPENDITURES	10,248.89	139,120.15	218,348.00	79,225.85	63.7
TOTAL FUND EXPENDITURES	10,248.89	139,120.15	218,348.00	79,225.85	63.7
NET REVENUE OVER EXPENDITURES	13,932.04	66,267.11	.00	(66,267.11)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

GARBAGE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
54-30-100	INTEREST EARNINGS	.00	.00	750.00	750.00	.0
54-30-200	SALES RECEIPTS	11,837.31	115,838.48	144,250.00	28,411.52	80.3
	TOTAL REVENUE	11,837.31	115,838.48	145,000.00	29,161.52	79.9
	TOTAL FUND REVENUE	11,837.31	115,838.48	145,000.00	29,161.52	79.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

GARBAGE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GARBAGE EXPENDITURES</u>					
54-40-360 CONTRACT LABOR	11,059.29	108,413.41	122,000.00	13,586.59	88.9
54-40-460 EQUIPMENT/SUPPLIES	.00	.00	1,750.00	1,750.00	.0
54-40-821 TOWN TRASH SERVICE	.00	195.12	1,800.00	1,704.88	10.3
54-40-850 ADMIN FEES TRANSFER TO GF	578.02	7,279.83	19,350.00	12,070.37	37.5
TOTAL GARBAGE EXPENDITURES	11,637.31	115,888.16	145,000.00	29,111.84	79.9
TOTAL FUND EXPENDITURES	11,637.31	115,888.16	145,000.00	29,111.84	79.9
NET REVENUE OVER EXPENDITURES	.00	(49.88)	.00	49.88	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

LANDFILL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
55-30-100 INTEREST EARNINGS	.00	.00	500.00	500.00	.0
55-30-200 SALES - LANDFILL	94,258.12	996,981.81	1,257,258.00	260,596.19	79.3
55-30-201 LATE PENALTIES	.00	.00	1,000.00	1,000.00	.0
55-30-205 MISC.REVENUE	.00	490.16	2,500.00	2,009.84	19.6
55-30-210 TIPPING FEES	12,421.36	118,249.40	135,600.00	17,350.60	87.2
TOTAL REVENUE	106,679.48	1,115,401.37	1,398,858.00	281,456.63	79.9
<u>SOURCE 36</u>					
55-36-400 SALE OF FIXED ASSETS	.00	102,375.00	155,000.00	52,625.00	66.1
55-36-405 RECYCLE	.00	.00	8,000.00	8,000.00	.0
TOTAL SOURCE 36	.00	102,375.00	161,000.00	60,625.00	63.6
TOTAL FUND REVENUE	106,679.48	1,217,776.37	1,557,858.00	340,081.63	78.2

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020

LANDFILL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
LANDFILL EXPENDITURES					
55-40-100 PERSONNEL SERVICES	14,288.40	146,592.58	211,222.00	64,629.42	69.4
55-40-102 NEW HIRE	30.00	360.00	200.00	(160.00)	180.0
55-40-105 OVERTIME	1,141.50	13,294.43	7,500.00	(5,764.43)	178.9
55-40-110 UNIFORM EXPENSE	533.52	3,889.59	6,000.00	2,110.41	64.8
55-40-130 EMPLOYEE BENEFITS	5,366.82	55,857.54	136,807.00	80,949.46	40.8
55-40-280 ADVERTISING	.00	150.09	750.00	599.91	20.0
55-40-285 BANK COSTS/FEEs	4,448.79	33,200.05	34,500.00	1,299.95	98.2
55-40-280 INSURANCE	18.86	5,286.55	6,100.00	833.45	88.3
55-40-290 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
55-40-337 PROPERTY LEASE	58,579.58	585,795.80	702,855.00	117,159.20	83.3
55-40-340 UTILITIES	1,056.93	10,729.00	21,800.00	10,871.00	49.7
55-40-360 SAFETY EQUIPMENT	.00	.00	400.00	400.00	.0
55-40-360 CONTRACT LABOR	2,011.30	33,926.08	30,500.00	(3,426.08)	111.2
55-40-440 POSTAGE	252.12	1,388.85	.00	(1,388.85)	.0
55-40-460 MAINTENANCE & SUPPLIES	291.26	40,249.41	45,000.00	4,750.59	89.4
55-40-470 VEHICLE EXPENSE	.00	3,079.29	500.00	(2,579.29)	616.9
55-40-475 FUEL EXPENSE	5,486.45	47,598.54	81,000.00	33,401.46	58.8
55-40-480 COMPUTER EXPENSE	48.88	1,363.84	3,000.00	1,636.16	45.5
55-40-500 BUILDING MAINTENANCE	.00	1,502.50	250.00	(1,252.50)	601.0
55-40-510 LAB FEES	.00	4,632.00	7,000.00	2,368.00	68.2
55-40-515 ENGINEERING SERVICES	.00	.00	1,000.00	1,000.00	.0
55-40-516 ADEQ FEES	.00	11,203.10	10,000.00	(1,203.10)	112.0
55-40-510 EQUIPMENT MAINTENANCE	3,036.79	99,390.32	40,000.00	(59,390.32)	248.6
55-40-650 PROFESSIONAL SERVICES/AUDIT	812.50	15,206.25	17,875.00	2,668.75	85.1
55-40-680 TRAVEL - TRAVEL/TRAINING	.00	.00	500.00	500.00	.0
55-40-706 CAPITAL LEASE	6,764.89	67,648.90	81,180.00	13,531.10	83.3
55-40-840 LANDFILL CAPITAL OUTLAY	.00	38,978.35	108,519.00	69,540.65	35.9
55-40-856 METHANE MONITORING	.00	3,801.10	2,500.00	(1,101.10)	144.0
TOTAL LANDFILL EXPENDITURES	104,126.17	1,224,870.16	1,557,858.00	332,987.84	78.6
TOTAL FUND EXPENDITURES	104,126.17	1,224,870.16	1,557,858.00	332,987.84	78.6
NET REVENUE OVER EXPENDITURES	2,553.31	(7,093.79)	.00	7,093.79	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

		FUND 86				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 30</u>						
86-30-200	HOLIDAY FUND DONATION	.00	3,739.84	2,000.00	(1,739.84)	187.0
TOTAL SOURCE 30		.00	3,739.84	2,000.00	(1,739.84)	187.0
TOTAL FUND REVENUE		.00	3,739.84	2,000.00	(1,739.84)	187.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2020**

FUND 86					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
88-40-100 CHILDREN'S FUND GIFTS/FOOD	.00	.00	2,000.00	2,000.00	.0
TOTAL DEPARTMENT 40	.00	.00	2,000.00	2,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	3,738.84	.00	(3,738.84)	.0



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-07

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING A SALARY EQUIVALENT FOR PURPOSES OF COMPUTING WORKERS' COMPENSATION INSURANCE PREMIUMS AND COMPENSATION BENEFITS FOR VOLUNTEERS.

WHEREAS, Section 23-901.6 of the Arizona Revised Statutes states volunteer workers of a city or town may be deemed to be employees and entitled to workers' compensation benefits upon the passage of a resolution or ordinance by the city or town defining the nature and type of volunteer work and the number of workers to be entitled to such benefits. The basis for computing compensation benefits and premium payments shall be four hundred dollars per month.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

Section 1. That the salary equivalent for volunteers under 23-901.06 for the Town of Huachuca City is FOUR HUNDRED DOLLARS (\$400.00) per month for the purposes of premium payments and compensation benefits under the workers' compensation provision of the Arizona Revised Statutes, to be effective the first day of July, 2020.

Section 2. That the number of volunteers eligible for coverage under the workers' compensation coverage is 1 and the nature and type of work is: Evidence custodian in the Police Department Evidence Room,

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 28th DAY OF MAY, 2020.

ATTEST:

Johann Wallace, Mayor

Approved as to Form:

Janine Rustine, Town Clerk

Thomas Benavidez, Town Attorney



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-08

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING PARTICIPATION AND MEMBERSHIP IN THE ARIZONA MUNICIPAL RISK RETENTION POOL, AN ARIZONA NONPROFIT CORPORATION FOR WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY COVERAGE.

WHEREAS, the Town of Huachuca City previously joined the Arizona Municipal Risk Retention Pool [the "Pool"] for liability and property insurance coverage; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town to also participate in the Pool's workers' compensation and employers' liability coverage; and

WHEREAS, attached hereto and incorporated herein by this reference are a Supplemental Indemnity Agreement and an Indemnity Agreement, pursuant to which the Town seeks insurance coverage.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

- Section 1.** That the Town of Huachuca City agrees to become a member and participate in the Pool's workers' compensation and employers' liability insurance coverage.
- Section 2.** That the Town Manager, Phillip Cushman, is designated as the Town's authorized representative and he is authorized to execute the Supplemental Indemnity Agreement and Indemnity Agreement to effectuate the insurance coverage.
- Section 3.** That the Town Manager, Phillip Cushman, is authorized and directed to execute and deliver such other agreements and documents as are necessary and proper to effectuate the insurance coverage.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 28th DAY OF MAY, 2020.

Johann Wallace, Mayor

ATTEST:

Approved as to Form:

Janine Rustine, Town Clerk

Thomas Benavidez, Town Attorney

[Supplemental Indemnity and Indemnity Agreements must be attached.]



Phone: 602.631.2300
Toll Free: 1.800.231.1368
3030 N 3rd Street | Phoenix AZ 85012-8088

copperpoint.com

02/13/2020

Huachuca City

NOTICE OF NON-RENEWAL

Policy Number: 1001620

Policy Period: 07/01/2019 - 07/01/2020

This policy will expire at 12:01 AM on: 07/01/2020

CopperPoint Casualty Insurance Company has recently reviewed your policy for its upcoming renewal. We regret to inform you that we will be unable to renew your current Workers Compensation coverage due to the following reason(s):

Reason for Non-Renewal: We are no longer writing this class of business.

If you have any questions, you may contact our Policy Call Center at 602.631.2300.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tom Collins", with a long, sweeping horizontal line extending to the right.

Tom Collins
Senior Vice President & Chief Underwriting Officer



CopperPoint Casualty Insurance Company

Phone: 602.631.2300
Toll Free: 1.800.231.1363

3080 N 3rd Street | Phoenix AZ 85012-3068

copperpoint.com

05/16/2019

HUACHUCA CITY
500 N GONZALEZ BLVD
HUACHUCA CITY, AZ 85616

Account Number: 5000001509
Quote Number: 705317429
Proposed Quote Term: 07/01/2019 - 07/01/2020

Thank you for contacting CopperPoint Casualty Insurance Company for your Workers Compensation Insurance.
The quote below is based upon the information provided by Huachuca City.

To activate your coverage:

- Review the attached document(s) for accuracy, contact us at 602.631.2300 or 1.800.231.1363 with any changes or questions
- Sign and return all enclosed document(s)
- Payment including the remittance slip below must be received prior to 07/01/2019

Total Premium	First Payment	Installment Frequency or Payment Plan
\$24,589.00	\$160.00	Reporting Plan - Monthly

Please be sure to include this remittance slip with your payment.

Mail payment to: P.O. Box 33069, Phoenix, AZ 85067-3069

Insured's Name: HUACHUCA CITY

Account Number: 5000001509

Amount Due: \$160.00

Amount Paid: _____

☐ Check

Check Number: _____

Make Check Payable to: CopperPoint Insurance Company
(If paying by check please include your account number shown above on your check)

To make payments by electronic funds transfer (EFT) visit copperpoint.com



Husheena Est WC Quote 20-21

CLASS CODE	RATE	CLASS DESCRIPTION	Annual	Estimated Payroll	MANUAL PREMIUM
7520	3.47	Waterworks Operation & Driver	198,514	198,514	6,819
7720	4.36	Police Officers & Drivers	227,240	227,240	9,953
8810	0.24	Charter Office Employees NOCL Employees	404,160	404,160	970
8831	2.25	Dog Pounds	34,320	34,320	770
9015	3.62	Buildings Operation by Owner or Lessee	11,220	11,220	408
9102	3.10	Police NOC All Employees & Drivers	1,210	1,210	38
9403	6.25	Garbage, Ashes or Refuse Collection & Drivers	124,240	124,240	7,765
TOTALS:			998,004	998,014	26,721

DEDUCTIBLE PREMIUM CREDIT

0

-

RATING FACTOR

0.800

21,377

SCHEDULED RATING FACTOR

1

21,377

ESTIMATED MODIFIED PREMIUM

ESTIMATED MODIFIED PREMIUM

21,377

VOLUNTEER PAYROLL (Please add Payroll above)				
Class Code	Class and Work Performed	Payroll	Total # of Volunteers	
9411	Police	\$ -		
9411	Fire	\$ -		
9411	Ambulance	\$ -		
9411	All Other	\$ -		



Town of Huachuca City

CIGNA

CIGNA

July 2020 Medical

Current

Renewal

OAP PPO - level funded
1000/20/45 80%/50%

OAP PPO - level funded
1000/20/45 80%/50%

Monthly Costs

Employee Only Rate	13	\$747.55	13	\$788.66
Employee + Spouse	1	\$1,495.07	1	\$1,577.30
Employee + Child(ren)	0	\$1,457.68	0	\$1,537.84
Employee + Family Rate	0	\$2,486.86	0	\$2,602.53
Total	14		14	
Total Monthly Cost		\$11,213		\$11,830
Total Annual Cost		\$134,559		\$141,959
Employer Monthly Cost		\$9,707		\$10,283
Employer Annual Cost		\$118,486		\$123,396
Employee Costs				\$6,908

1000/20/45 80%/50%

1000/20/45 80%/50%

Employer Contribution

Annual Pay Periods	26	Per Pay Period	Per Pay Period	1000/20/45 80%/50%	1000/20/45 80%/50%
Employee Only Rate	13	\$25.00	13	\$25.00	\$693.38
Employee + Spouse	1	\$370.01	1	\$388.98	\$693.38
Employee + Child(ren)	0	\$332.76	0	\$370.77	\$693.38
Employee + Family Rate	0	\$618.53	0	\$692.17	\$693.38
Total Employee Cost Per Month		\$1,506		\$1,547	

Benefits

In-network / out-of-network

In-network / out-of-network

Individual Cal Year Deductible	\$1,000 / \$1,500	
Family Cal Year Deductible	\$2,000 / \$3,000	
Individual Out-of-Pocket Max	\$5,000 / \$10,000	
Family Out-of-Pocket Max	\$10,000 / \$20,000	
Primary Care - Specialist Copays	\$20 - \$45 / 50%	
Prescription Copays	\$15 - \$50 - \$100 - 50%	
Preventive Lab & X-ray	0%	
Emergency Room	20% after Ded	
Urgent Care	\$75 copay per visit	
Inpatient/Outpatient Procedures	20% / 50% after Ded	
	full network	
	In and out-of-network	
	no cop or referral required	

Town of Huachuca City

CIGNA

CIGNA Medical + Dental

July 2020 Medical

Monthly Costs	Current OAP PPO - level funded 1000/20/45 80%/50%	Revised OAP PPO - level funded 1000/20/45 80%/50%
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Employee Only Rate	13	\$747.55	13	\$773.67
Employee + Spouse	1	\$1,465.07	1	\$1,547.28
Employee + Child(ren)	0	\$1,457.68	0	\$1,508.68
Employee + Family Rate	0	\$2,466.86	0	\$2,563.01
Total	14		14	
Total Monthly Cost		\$11,213		\$11,605
Total Annual Cost		\$134,559		\$139,260
Employer Monthly Cost		\$9,707		\$10,073
Employer Annual Cost		116,488		120,676
Employee Costs		1000/20/45 80%/50%		1000/20/45 80%/50%

Employer Contribution				
Annual Pay Periods	26			
Employee Only Rate	13	\$25.00	13	\$25.00
Employee + Spouse	1	\$370.01	1	\$382.05
Employee + Child(ren)	0	\$392.75	0	\$384.19
Employee + Family Rate	0	\$818.53	0	\$848.24
Total Employee Cost Per Month		\$1,506		\$1,532

Benefits	in-network / out-of-network	in-network / out-of-network
Individual Cal Year Deductible	\$1,000 / \$1,500	\$1,000 / \$1,500
Family Cal Year Deductible	\$2,000 / \$3,000	\$2,000 / \$3,000
Individual Out-of-Pocket Max	\$5,000 / \$10,000	\$5,500 / \$11,000
Family Out-of-Pocket Max	\$10,000 / \$20,000	\$11,000 / \$22,000
Primary Care - Specialist Copays	\$20 - \$45 / 60%	\$20 - \$50 / 50%
Prescription Copays	\$15 - \$50 - \$100 - 50%	\$15 - \$50 - \$100 - 50%
Preventive Lab & X-ray	0%	0%
Emergency Room	20% after Ded	20% after Ded
Urgent Care	\$75 copay per visit	\$75 copay per visit
Inpatient/Outpatient Procedures	20% / 50% after Ded	20% / 50% after Ded
	full network	full network
	In and out-of-network	In and out-of-network
	no pop or referral required	no pop or referral required



Town of Huachuca City

CIGNA

BCBS

July 2020 Medical

Current

Option

OAP PPO - level funded

Statewide PPO - fully insured

Monthly Costs

1000/20/45/80%/50%

1000/20/50/80%/50%

Employee Only Rate	13	\$747.55	13	\$783.79	
Employee + Spouse	1	\$1,485.07	1	\$1,567.58	
Employee + Child(ren)	0	\$1,457.88	0	\$1,528.39	
Employee + Family Rate	0	\$2,486.86	0	\$2,586.51	vs current
Total	14		14		4.85%
Total Monthly Cost		\$11,213		\$11,757	\$544
Total Annual Cost		\$134,559		\$141,082	\$6,524
Employer Monthly Cost		\$9,707		\$10,215	\$507
Employer Annual Cost		118,488		122,576	\$4,088

Employee Costs

1000/20/45/80%/50%

1000/20/50/80%/50%

Employer Contribution					
Annual Pay Periods	26	Per Pay Period		Per Pay Period	
Employee Only Rate	13	\$25.00	13	\$25.00	1000/20/45/80%/50%
Employee + Spouse	1	\$370.01	1	\$386.75	ER Cont
Employee + Child(ren)	0	\$382.75	0	\$388.06	\$693.38
Employee + Family Rate	0	\$618.63	0	\$657.03	\$693.38
Total Employee Cost Per Month		\$1,506		\$1,542	\$693.38

Benefits

In-network / out-of-network

In-network / out-of-network

Individual Cal Year Deductible	\$1,000 / \$1,500	\$1,000 / \$1,500	
Family Cal Year Deductible	\$2,000 / \$3,000	\$2,000 / \$3,000	
Individual Out-of-Pocket Max	\$5,000 / \$10,000	\$5,500 / \$11,000	
Family Out-of-Pocket Max	\$10,000 / \$20,000	\$11,000 / \$22,000	
Primary Care - Specialist Copays	\$20 - \$45 / 50%	\$20 - \$50 / 50%	
Prescription Copays	\$15 - \$30 - \$100 - 50%	\$15 - \$60 - \$120 - 50%	
Preventive Lab & X-ray	0%	0%	
Emergency Room	20% after Ded	20% after Ded	
Urgent Care	\$75 copay per visit	\$60 copay per visit	
Inpatient/Outpatient Procedures	20% / 50% after Ded	20% / 50% after Ded	
	full network	full network	
	In and out-of-network	In and out-of-network	
	no pcp or referral required	no pcp or referral required	



Town of Huachuca City

CIGNA

UnitedHealthcare

July 2020 Medical

Current

Proposed

OAP PPO - level funded
1000/20/45 80%/50%

Choice Plus PPO - Fully insured
1000/20/50 80%/50%

Monthly Costs					
Employee Only Rate	13	\$747.55	13	\$784.88	
Employee + Spouse	1	\$1,495.07	1	\$1,529.38	
Employee + Child(ren)	0	\$1,457.88	0	\$1,491.13	
Employee + Family Rate	0	\$2,455.86	0	\$2,523.45	vs current
Total	14		14		2.29%
Total Monthly Cost		\$11,213		\$11,470	\$257
Total Annual Cost		\$134,559		\$137,642	\$3,084
Employer Monthly Cost		\$9,707		\$9,947	\$240
Employer Annual Cost		116,488		119,366	\$2,878

Employee Costs 1000/20/45 80%/50% 1000/20/50 80%/50%

Employer Contribution					
Annual Pay Periods	26	Per Pay Period			1000/20/45 80%/50% 1000/20/50 80%/50%
Employee Only Rate	13	\$25.00	13	\$25.00	\$693.38 \$710.51
Employee + Spouse	1	\$370.01	1	\$377.93	\$693.38 \$710.51
Employee + Child(ren)	0	\$382.76	0	\$380.29	\$693.38 \$710.51
Employee + Family Rate	0	\$616.53	0	\$636.74	\$693.38 \$710.51
Total Employee Cost Per Month		\$1,506		\$1,523	

Benefits	in-network / out-of-network	in-network / out-of-network
Individual Cal Year Deductible	\$1,000 / \$1,500	\$1,000 / \$10,000
Family Cal Year Deductible	\$2,000 / \$3,000	\$2,000 / \$20,000
Individual Out-of-Pocket Max	\$5,000 / \$10,000	\$7,000 / \$20,000
Family Out-of-Pocket Max	\$10,000 / \$20,000	\$14,000 / \$40,000
Primary Care - Specialist Copays	\$20 - \$45 / 50%	\$30 - \$60 / 50%
Prescription Copays	\$15 - \$50 - \$100 - 50%	\$15 - \$45 - \$90 - \$360
Preventive Lab & X-ray	0%	0%
Emergency Room	20% after Ded	20% after Ded
Urgent Care	\$75 copay per visit	\$50 copay per visit / 50% after Ded
Inpatient/Outpatient Procedures	20% / 50% after Ded	20% / 50% after Ded
	full network	full network
	in and out-of-network	in and out-of-network
	no pop or referral required	no pop or referral required

Town of Huachuca City

2019 Voluntary Dental July

Principal

Current

PPO

1500/100/90/60

Principal

Renewal

PPO

1500/100/90/60

Monthly Costs

Employee Only Rate	9	\$35.16	9	\$35.16	
Employee + Spouse	2	\$67.00	2	\$67.00	
Employee + Child(ren)	1	\$80.78	1	\$80.78	
Employee + Family Rate	2	\$118.09	2	\$118.09	vs current
Total	14		14		0.00%
Total Monthly Cost		\$767		\$767	\$0
Total Annual Cost		\$9,209		\$9,209	\$0
Employer Monthly Cost		\$0		\$0	\$0
Employer Annual Cost		\$0		\$0	\$0

Employee Costs

1500/100/90/60

1500/100/90/60

Employer Contribution					
Annual Pay Periods	26	Per Pay Period		1600/100/90/60	1500/100/90/60
Employee Only Rate	9	\$118.23	9	\$118.23	ER Cont
Employee + Spouse	2	\$30.92	2	\$30.92	\$0.00
Employee + Child(ren)	1	\$37.28	1	\$37.28	\$0.00
Employee + Family Rate	2	\$54.50	2	\$54.50	\$0.00
Total Employee Cost Per Month		\$767		\$767	\$0.00

Benefits

In-network only

In-network only

Annual Max	\$1,500	\$1,500		
Deductible - EE/Fam	\$50 / \$150	\$50 / \$150		
Preventive	100% no Ded	100% no Ded		
Basic	90% after Ded	90% after Ded		
Major	60% after Ded	60% after Ded		
Endo and Perio	Major	Major		
Ortho	NA	NA		
Max Accumulation	\$375	\$375		

Town of Huachuca City

2019 Voluntary Dental July

Principal

Current

PPO

1500/100/90/60

CIGNA

Proposed

PPO

1500/100/90/60

Monthly Costs

Employee Only Rate	9	\$35.16	9	\$32.19	
Employee + Spouse	2	\$67.00	2	\$61.33	
Employee + Child(ren)	1	\$80.78	1	\$73.94	
Employee + Family Rate	2	\$118.09	2	\$108.09	vs current
Total	14		14		-8.48%
Total Monthly Cost		\$767		\$702	(\$65)
Total Annual Cost		\$9,209		\$8,430	(\$779)
Employer Monthly Cost		\$0		\$0	\$0
Employer Annual Cost		\$0		\$0	\$0

Employee Costs

1500/100/90/60

1500/100/90/60

Employer Contribution					
Annual Pay Periods	26	Per Pay Period		1500/100/90/60	1500/100/90/60
Employee Only Rate	9	\$118.23	9	\$114.86	ER Cont
Employee + Spouse	2	\$30.92	2	\$28.31	\$0.00
Employee + Child(ren)	1	\$37.28	1	\$34.13	\$0.00
Employee + Family Rate	2	\$54.50	2	\$49.69	\$0.00
Total Employee Cost Per Month		\$767		\$702	\$0.00

Benefits	In-network only	In-network / out-of-network		
Annual Max	\$1,500	\$1,500 / \$750		
Deductible - EE/Fam	\$50 / \$150	\$50 / \$150		
Preventive	100% no Ded	100% / 25% no Ded		
Basic	90% after Ded	90% / 25% after Ded		
Major	60% after Ded	60% / 25% after Ded		
Endo and Perio	Major	Major		
Ortho	NA	NA		
Max Accumulation	\$375	NA		

Town of Huachuca City

VSP
Current
PPO
10/25/130

VSP
Renewal
PPO
10/25/130

2019 Voluntary Vision July

Monthly Costs

Employee Only Rate	9	\$7.54	9	\$7.54	
Employee + Spouse	2	\$12.07	2	\$12.07	
Employee + Child(ren)	1	\$12.32	1	\$12.32	
Employee + Family Rate	2	\$19.86	2	\$19.86	vs current
Total	14		14		0.00%
Total Monthly Cost		\$144		\$144	\$0
Total Annual Cost		\$1,728		\$1,728	\$0
Employer Monthly Cost		\$0		\$0	\$0
Employer Annual Cost		\$0		\$0	\$0

Employee Costs

Employee Contribution					
Annual Pay Periods	26				10/25/130
Employee Only Rate	9	\$3.48	9	\$3.48	ER Cont \$0.00
Employee + Spouse	2	\$5.57	2	\$5.57	\$0.00
Employee + Child(ren)	1	\$5.69	1	\$5.69	\$0.00
Employee + Family Rate	2	\$9.17	2	\$9.17	\$0.00
Total Employee Cost Per Month		\$144		\$144	

Benefits

Vision Exam		\$10 copay		\$10 copay	
Materials		\$25 copay		\$25 copay	
Frame allowance		\$130		\$130	
Contact lense allowance		\$130		\$130	
Plan Frequency		12 / 12 / 24		12 / 12 / 24	



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

E-Mail: hvu@huachucacityaz.gov

May 26, 2020

Finance Clerk's Report for Council Meeting

- Total Bank Balance as of May 26, 2020 is \$976,072.97
 - a. Operating Account \$215,831.33
 - b. Basic Business Checking with Interest \$28,317.74
 - c. General Fund \$22,516.80
 - d. Water Savings \$106,441.77
 - e. Sewer Savings \$74,160.67
 - f. HURF Savings \$166,343.72
 - g. Landfill Savings \$49,875.31
 - h. State Infrastructure Fund \$173,074.94
 - i. Police Car Savings \$41,126.74
 - j. Holiday Basket Savings \$3,622.14
 - k. Signal Project \$27,000.00
 - l. Library Grant \$17,761.81
 - m. Bus Project \$50,000.00

- Purchase Orders for April
 - a. The dollar amount of purchase orders processed is \$244,198.02
 - b. Open purchase orders amount is \$44,883.78

Thank you.

Hu Vu

Finance Director

500 N Gonzales Blvd

Huachuca City, AZ 85616

hvu@huachucacityaz.gov

Office: 520-456-1354

BUILDING OFFICIAL/ZONING ADMINISTRATOR REPORT MAY 2020

Building Dept.

There has been a run on building permits over the last two months, a total of 15 issued. It appears that people took advantage of the time at home to get work done. Two notable projects are progressing well. The house rebuild on Navajo Street has been in the process of rough wiring, plumbing and HVAC on the inside and stucco on the exterior walls. The foundation for the new metal building at the Politi (Southwest Motors) property has been poured. They are awaiting the delivery of the building.

Code Enforcement

As you remember, Title 16 Neighborhood Preservation was approved by Council in November 2019 and went into effect in December. This created Code Enforcement for the Town. Prior to this the Town had a spattering of codes that addressed a few minor property issues but lacked effective enforcement guidelines. This is understandable as the codes were written well before Code Enforcement was a thing. The Town now has a modern comprehensive code that outlines the expectations and responsibilities of Property Owners or Occupants to maintain their premises and structures, as well as the tools available to the Code Enforcement Officers to encourage compliance, proceed to abatement by the Town or court to compel compliance.

Immediately after Title 16 went into effect, my Company purchased a specialty computer program to manage code enforcement cases for the Town. After some customizations and training, the program went online in February. There was a slight hesitation in enforcement in March when the State shutdown first went into effect until it was clear what the social distancing and safety requirements were. Implementation of the Title 16 regulations is occurring in three Phases.

Phase I (Premises): Since fire season is fast approaching, care of premises became top priority. There is a lot of new responsibilities that citizens are beginning to learn about their premises, such as keeping front rights-of-way and rear alleys mowed, trimming front and side hedges to no higher than 4', not parking in the front yards and keeping storage hidden from public view. For the most part, cooperation has been encouraging. Of course, there will always be the few holdouts that will require a step-up in enforcement. The entire Town has been canvassed and a total of 245 cases have been created. Positive results are beginning to come in.

Phase II (Buildings): Now that the Town has been canvassed for premises issues, it is now time to turn attention to building issues on specific properties within Town (both residential and commercial). Title 16 outlines the minimum property maintenance requirements property owners are responsible for. These issues are more challenging, especially for vacant properties with out-of-town (or State) property owners. But I am ready to begin tackling these issues.

Phase III (Vacant Building Registry): This is the final tool in the toolbox for implementation of Code Enforcement. It will provide the Town with Owner information, a local emergency contact, and inform the Owner of their responsibility for the minimum maintenance and security of the vacant building and property. While a registry is common for foreclosure residential property, our registry is unique because it includes all vacant properties, whether residential or commercial (not just foreclosed properties). It is expected that the money collected from this Registry can be used for any emergency securing of a building as required and some minor Town abatement. Implementation of this Phase is scheduled to begin very soon.

As noted earlier, 245 code enforcement cases have been opened to date for premises issues. Of these cases, 122 are for residential properties in Upper, 97 are for residential properties in Lower and 26 are for commercial properties. Follow-up reviews have not been completed for all properties, but with the data available at the date this report was prepared showed: 1) 25% of the properties in Upper have been cleaned up (cases closed), with another 5% in the process of cleanup; 2) 10% of the properties in Lower have been cleaned up (cases closed), with another 1% in the process of cleanup; 3) 15% of the Commercial properties have been cleaned up. These percentages will rise dramatically once the follow-up reviews are completed over the next two weeks.

Please keep in mind that Code Enforcement will always be ongoing and will never be completed. Premises issues will be the most common by far and building issues will be the most challenging.

Respectfully submitted,

Dr. Jim Johnson, PhD, CBO, CCI
Building Official/Zoning Administrator



Chief James L. Thies
HUACHUCA CITY POLICE DEPARTMENT

500 North Gonzales Boulevard
Telephone (520) 456-1353
Fax (520) 456-9208
HUACHUCA CITY, ARIZONA 85616



Attn: Town of Huachuca City Council, Staff and Citizens

Report Number: 5-28-2020

Hello Team, here are some updates on your Police Department, Records Department and Animal Control Officers.

Police Officers:

The month of May 2020. Your police department had the following criminal arrests and civil citations.

- **Three DUI subject placed under arrest.**
- **Felony extraditable warrant**
- **66 citations have been issued form April 1st to present day.**

AZPost Audit complete for 2019. HCPD is in compliance. Joe Glowacki restricted status lifted by AZPost. HCPD will promote Ofc Thompson to Sergeant in July.

Two officers require new body armor. Body Armor is good for 5 years. After that time, its effectiveness declines and the armor is no longer viable.

4 officers require new outer carrier vests.

The funds to purchase these items through Diamondbacks out of Tucson will come from our RICO fund. \$ 2,051.93 PO# 88431.

This money comes from previous seizures, controlled by the County Attorney Office. (Not Town of Huachuca City funds).

Animal Control:

Animal Control has a new Patch design that uniquely identifies their branch of operations, while still being attached to HCPD.

ACO will have one full time Animal Control who will cross train in records department. 4 sheds at animal shelter will be moved to 4 locations in the town.

This process should be completed by the middle of June.

Chief James L. Thies

James L. Thies HC-1

ithies@huachucacityaz.gov



HUACHUCA CITY MAGISTRATE COURT



500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616
PHONE (520) 456- 1080 • E-MAIL msaenz@courts.az.gov
FAX: (520) 456-2230

Court Report for May 2020

1. Outstanding citations awaiting Initial Appearances:
181 Civil Traffic Citations
29 Criminal Citations
2. The first court date will be June 5th. AZ Rangers will be helping so the court can comply with the CDC guidelines for social distancing and they will be directing defendants into the courtroom.
3. Minimum number of defendants will be allowed in with scheduled staggered times to appear.
4. Court will be held every Friday in June and July to help with backlog.
5. The City prosecutor will be here for Trials, Pre-Trials and Motion hearings twice in June and in July if needed to handle backlog.

Clerk Report Month of May

- New businesses – Mesquite Creek Builders LLC
- Town Hall closed- Still taking water bills Via, Xpressbillpay, over the phone and using the drop box outside the building. Closing Town Hall to customers keeps the occupancy of the building to under 10. This also increases the physical distance among employees as recommended by the CDC and which helps with social distancing strategies.
- New customers still being set up via email, postal service and drop box
- Also taking building permits and business licenses through drop box and email
- Getting Home Rule process ready for publication and council
- Working on revamping business license application

Library Report – May 2020

1. **Library Operations:** The library continues to provide curbside checkout service as well as access to “honor” books and DVDS. We are preparing for a limited opening of the computer section on June 2. Patrons will be able to use public computers for 1 hour per day by appointment only. We are putting some computers off-limits to ensure proper social distancing and will sanitize the computers between appointments.
2. **Community Garden:** The producing garden has been planted. Hooray! Working on plans and a grant for infiltration basins to capture the runoff from the library parking lot. It needs to be diverted from the garden and may provide water for bushes/fruit trees in the future.
3. **Digital History Project:** The website will go live in June.
4. **Summer Reading:** Summer reading will run from June 7th - July 24th. We have pushed it back one week in order to prepare summer reading “kits” for children to pick up.
5. **Welcome Packet:** We are currently working on a welcome packet for new residents. The packet was initially designed to provide about the library and the services and programs we offer. However, we now plan to include more information on town operations and local resources as well. If you have ideas of something specific you would like to see included, please let the Library Director know.

Senior Center Report – May 2020

1. The Senior Center will remain closed until we can ensure appropriate sanitation, especially since it serves a vulnerable population. All programs and meetings there have been cancelled.
2. Grant Application – Applied for a grant to facilitate the lending of durable medical equipment and incontinence supplies in partnership with The Lending Shed. We applied for a grant to cover the cost of a drop-off kiosk for donations of incontinence supplies and a shed to store the donations and durable equipment. The shed would also be used to store bikes for our Holiday Basket program.
4. The next monthly Community Food Bank TEFAP food box distribution will be on June 19th.

